

**GRAND RAPIDS CHARTER TOWNSHIP  
REGULAR TOWNSHIP BOARD MEETING  
JULY 1, 2008**

A meeting of the Grand Rapids Charter Township Board was called to order at 7:00 pm by Supervisor Michael DeVries. The meeting was held in the Township Hall. The following were present: Supervisor Michael DeVries, Treasurer Chris Afendoulis, Clerk Janice Hulbert and Trustees Rusty Merchant, Edward Robinette, James Saalfeld and Lee VanPopering. There were 3 people in the audience.

**1. PLEDGE OF ALLEGIANCE.**

**2. BRIEF PUBLIC COMMENT.**

There were no public comments.

**3. APPROVE MINUTES OF THE REGULAR TOWNSHIP BOARD MEETING, JUNE 17, 2008.**

Chris Afendoulis, seconded by Edward Robinette, moved to approve the minutes of the Township Board meeting on June 17, 2008. Motion passed unanimously.

**4. CONSIDER BILLS TO BE PAID.**

Chris Afendoulis, seconded by Edward Robinette, moved to approve the bills to be paid as presented. Motion passed unanimously.

**5. CONSIDER CASH DISBURSEMENTS.**

Edward Robinette, seconded by James Saalfeld, moved to approve the cash disbursements for June 2008 as presented. Motion passed unanimously.

**6. CONSIDER APPROVAL OF OUTDOOR ASSEMBLY PERMIT FOR CALVARY CHURCH ANNUAL PICNIC.**

Calvary Church, 707 East Beltline Ave NE, is planning their annual church picnic on Saturday, September 6, 2008. They would like the location to be at the Yonker's residence, 4680 Bradford St NE, Grand Rapids Township. This is the third year of their picnic at this location and they have met all of the requirements of the Outdoor Assembly Ordinance.

Rusty Merchant, seconded by Lee VanPopering, moved to approve the request for Outdoor Assembly Permit. Motion passed unanimously.

**7. FIRST READING OF ORDINANCE 464, VIDEO SERVICE PROVIDER RIGHT-OF-WAY MANAGEMENT ORDINANCE.**

Proposed Ordinance 464 was presented. The Ordinance will be considered for adoption at the next regularly scheduled Township Board meeting on July 15, 2008.

**8. DISCUSSION OF GYPSY MOTH ISSUE.**

Michael DeVries reported to the Board that he has received a few calls regarding gypsy moths. The Board discussed issues regarding Township participation in a program for suppression of gypsy moths. Michael DeVries will continue to monitor comments from Township residents and neighboring communities.

The Board agreed to add the following two items to the agenda.

**9. RECORDING SECRETARY FOR ZONING BOARD OF APPEALS AND PLANNING COMMISSION.**

Michael DeVries reported that the Planning Department would like to hire a recording secretary for Zoning Board of Appeals and Planning Commission meetings.

The proposal for this position is:

- \$17.50 per hour with a minimum of 1 hour
- Pay based on actual hours worked
- Mileage at the standard rate
- Contract position

Rusty Merchant, seconded by Edward Robinette, moved to approve the proposal for a recording secretary for the Planning Department as presented. Motion passed unanimously.

**10. REPORT ON STAFFING THE ASSESSING DEPARTMENT.**

Michael DeVries reported that Robin Rothley, Deputy Assessor, has now completed Assessor Level II. Both Robin and her assistant, Amanda Wall, are doing a great job in the Assessing Department.

Since the Township is required to use an Assessor Level III, a request for proposal to assist Grand Rapids Township Assessing Department has been sent to Plainfield Township. That proposal will be reviewed at the next regularly scheduled Township board meeting on July 15, 2008.

**BOARD COMMENTS:** Board comments were accepted.

**PUBLIC COMMENTS:** Public comments were accepted.

The meeting adjourned at 7:20 pm.

Janice K. Hulbert, Clerk  
GRAND RAPIDS CHARTER TOWNSHIP