

**GRAND RAPIDS CHARTER TOWNSHIP  
REGULAR TOWNSHIP MEETING  
1836 EAST BELTLINE N.E.**

**November 6, 2013  
7:00 p.m.**

**AGENDA**

1. Pledge of Allegiance.
2. Brief Public Comment. (Brief 2-3 minutes per person relating to agenda items).
- \*3. Approve minutes of the regular Township Board meeting of October 15, 2013.
- \*4. Consider cash disbursements.
- \*5. Consider bills to be paid.
6. Report and consideration from the Personnel Committee.
- \*7. Consider authorization of \$250.00 trail enhancement cost.
- \*8. Consider approval of the 2013 Service Recognition gift certificates for;

Don Fehsenfeld, FD	15 years
Kara Hammond, AA	5 years
Ron Hall, ZBA	30 years
George Orphan, ZBA	20 years
- \*9. Consider approval of 2014 pay rate cycle.
- \*10. Consider approval to authorize payment of invoices as they are received during December 2013.

Board Comments

Public Comments – Please limit comments to less than 5 minutes and state your name and address for the Recording secretary.

Adjournment

**GRAND RAPIDS CHARTER TOWNSHIP  
REGULAR TOWNSHIP BOARD MEETING  
October 15, 2013**

A meeting of the Grand Rapids Charter Township Board was called to order at 7:00 pm by Supervisor Michael DeVries. The meeting was held in the Township Hall. The following were present: Supervisor Michael DeVries, Clerk Edward Robinette, Treasurer Chris Afendoulis, and Trustees David Van Dyke, and Lee Van Popering. Trustees Rusty Merchant and Robert Roth were absent. There were two people in the audience.

**1. PLEDGE OF ALLEGIANCE.**

**2. BRIEF PUBLIC COMMENT.**

There was no public comment.

**3. APPROVE MINUTES OF THE REGULAR TOWNSHIP BOARD MEETING,  
OCTOBER 1, 2013.**

Lee Van Popering, seconded by David Van Dyke, moved to approve the minutes of the Regular Board Meeting as presented. The motion passed unanimously.

**4. CONSIDER BILLS TO BE PAID.**

Lee Van Popering, seconded by David Van Dyke, moved payment of the bills as presented. The motion passed unanimously.

**5. CONSIDER RESIGNATION OF CHARLENE BOYLEN AS A MEMBER OF THE  
PACIA.**

Lee Van Popering, seconded by David Van Dyke, moved to accept the Resignation as presented. The motion passed unanimously.

**6. CONSIDER APPOINTMENTS TO THE PACIA.**

Lee Van Popering, seconded by David Van Dyke, moved approval of the appointments as presented. The motion passed unanimously.

**7. CONSIDER APPROVAL OF THE RESOLUTION REGARDING SYCAMORE WOODS  
SITE CONDOMINIUM PROJECT.**

Lee Van Popering, seconded by David Van Dyke, moved approval of the Resolution as presented. The motion passed unanimously.

**8. CONSIDER AUTHORIZATION OF FINAL PAYMENT TO DEANS EXCAVATING  
FOR EAST BELTLINE/LEONARD STREET TRAIL CONNECTION.**

Lee Van Popering, seconded by Chris Afendoulis, moved approval of making the final payment as presented. The motion passed unanimously.

**9. CONSIDER AUTHORIZATION OF PROGRESS PAYMENT TO DEANS EXCAVATING FOR TRAIL REPAIRS.**

Chris Afendoulis, seconded by David Van Dyke, moved approval of the payment as presented. The motion passed unanimously.

**10. CONSIDER APPROVAL OF RESOLUTION REGARDING GRAND VALLEY METROPOLITAN COUNCIL'S REGIONAL PROSPERITY INITIATIVE.**

Chris Afendoulis, seconded by David Van Dyke, moved approval of the Resolution as presented. The motion passed with four votes in favor and one opposed.

**BOARD COMMENTS:** There were none.

**PUBLIC COMMENTS:** There were none.

The meeting adjourned at 7:19 pm.

Edward J. Robinette, Clerk  
GRAND RAPIDS CHARTER TOWNSHIP

BD

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank GEN GENERAL CHECKING					
10/01/2013	GEN	5719	AT&T CUSTO	AT&T CUSTOM WORK ORDER CENTER	6,825.75
10/01/2013	GEN	5720	CONSUMERS	CONSUMERS ENERGY	1,714.09
10/01/2013	GEN	5721	GRT	GRAND RAPIDS CHARTER TWP	202.01
10/04/2013	GEN	5727	AQUATIC DO	AQUATIC DOCTORS LAKE MGMT	1,425.00
10/04/2013	GEN	5728	CARDMEMBER	CARDMEMBER SERVICE	564.70
10/04/2013	GEN	5729	CONS LIFE	CONSUMERS LIFE INSURANCE COMPANY	456.08
10/04/2013	GEN	5730	COVERALL	COVERALL OF WEST MICHIGAN	210.00
10/04/2013	GEN	5731	GRT	GRAND RAPIDS CHARTER TWP	356.92
10/04/2013	GEN	5732	GR TREAS	GRAND RAPIDS CITY TREAS.	230.52
10/04/2013	GEN	5733	LINDE	LINDE GAS N AMERICA LLC	81.05
10/04/2013	GEN	5734	LUSCIOUS L	LUSCIOUS LANDSCAPES	4,785.90
10/04/2013	GEN	5735	MIKA MEYER	MIKA MEYERS BECKETT/JONES	13,142.00
10/04/2013	GEN	5736	NYE UNIFOR	NYE UNIFORM COMPANY	39.75
10/04/2013	GEN	5737	OFFICE DEP	OFFICE DEPOT	112.74
10/04/2013	GEN	5738	ORKIN	ORKIN INC	76.90
10/04/2013	GEN	5739	PLEUNE C	PLEUNE, CHARLES M	180.00
10/04/2013	GEN	5740	PRIORITY	PRIORITY HEALTH	8,520.90
10/04/2013	GEN	5741	STAPLES	STAPLES CREDIT PLAN	399.98
10/04/2013	GEN	5742	TIME EMERG	TIME EMERGENCY EQUIPMENT	2,111.95
10/04/2013	GEN	5743	TRUGREEN C	TRUGREEN #2799	40.00
10/04/2013	GEN	5744	WSHORE FIR	WEST SHORE FIRE	1,230.00
10/18/2013	GEN	5750	ACCESS TOO	ACCESS TOOLS	39.90
10/18/2013	GEN	5751	ADDORIO	ADDORIO TECHNOLOGIES LLC	855.00
10/18/2013	GEN	5752	ADVANCE	ADVANCE NEWSPAPERS	193.60
10/18/2013	GEN	5753	APPLIED IM	APPLIED IMAGING	291.77
10/18/2013	GEN	5754	HSBC MENAR	CAPITAL ONE COMMERCIAL	530.16
10/18/2013	GEN	5755	COMCAST	COMCAST	10.54
10/18/2013	GEN	5756	COMPLIANCE	COMPLIANCE POSTER COMPANY	118.42
10/18/2013	GEN	5757	CONSUMERS	CONSUMERS ENERGY	8,137.28
10/18/2013	GEN	5758	EMERG VEHI	EMERGENCY VEHICLE SERVICE	475.00
10/18/2013	GEN	5759	EVERKEPT	EVERKEPT	170.00
10/18/2013	GEN	5760	FIREHSE SO	FIREHOUSE SOFTWARE-AFF COMP SERVICE	543.33
10/18/2013	GEN	5761	FLEET	FLEET SERVICES - WEX BANK	957.98
10/18/2013	GEN	5762	FOREMOST P	FOREMOST PROMOTIONS	64.32
10/18/2013	GEN	5763	GRAND VALL	GRAND VALLEY METRO COUNCIL	9,903.00
10/18/2013	GEN	5764	RONDA KARA	HAMMOND, KARA	20.10
10/18/2013	GEN	5765	IBT	INTEGRATED BUSINESS TECHNOLOGY	100.00
10/18/2013	GEN	5766	JAGER	JAGER APPRAISAL	4,850.00
10/18/2013	GEN	5767	KCI	KCI	924.49
10/18/2013	GEN	5768	KC EMS	KENT COUNTY EMERGENCY MED	239.48
10/18/2013	GEN	5769	KCT LAW	KENT COUNTY TREASURER	26,640.15
10/18/2013	GEN	5770	LOWES	LOWE'S	387.49
10/18/2013	GEN	5771	LUSCIOUS L	LUSCIOUS LANDSCAPES	5,730.00
10/18/2013	GEN	5772	MML LIABIL	MICHIGAN MUNICIPAL LEAGUE	18,334.00
10/18/2013	GEN	5773	NEXTEL	NEXTEL COMMUNICATIONS	71.70
10/18/2013	GEN	5774	NYE UNIFOR	NYE UNIFORM COMPANY	109.00
10/18/2013	GEN	5775	ORKIN	ORKIN INC	76.90
10/18/2013	GEN	5776	PLEUNE	PLEUNE SERVICE COMPANY	145.00
10/18/2013	GEN	5777	PRINTING S	PRINTING SYSTEMS	932.30
10/18/2013	GEN	5778	PUB SAFETY	PUBLIC SAFETY CENTER	653.88
10/18/2013	GEN	5779	RIVER C WI	RIVER CITY WINDOW CLEANING LLC	275.00
10/18/2013	GEN	5780	ROCKF AD	ROCKFORD ADVERTISING	356.25
10/18/2013	GEN	5781	TECH MASTE	TECH MASTERS	1,864.05
10/18/2013	GEN	5782	TRUGREEN C	TRUGREEN #2799	935.00
10/18/2013	GEN	5783	VANDUINEN	VANDUINEN ELEVATOR CO.	67.50
10/18/2013	GEN	5784	VERIZON	VERIZON WIRELESS	50.20
10/18/2013	GEN	5785	WEAVER C	WEAVER, CAROLE L	1,600.00
10/21/2013	GEN	5786	DTE	DTE ENERGY	237.10
10/28/2013	GEN	5787	CARDMEMBER	CARDMEMBER SERVICE	1,445.11
10/28/2013	GEN	5788	COMCAST	COMCAST	134.85
10/28/2013	GEN	5789	CONSUMERS	CONSUMERS ENERGY	1,298.33
10/28/2013	GEN	5790	KOOL CHEVY	KOOL CHEVROLET	36,215.00
10/28/2013	GEN	5791	MARATHON F	MARATHON FLEET - WEX BANK	912.24

GEN TOTALS:

Total of 63 Checks:	169,601.06
Less 0 Void Checks:	0.00
<b>Total of 63 Disbursements:</b>	<b>169,601.06</b>

BD

BOTH OPEN AND PAID

Claimant	Amount Claimed	Amount Owed	Amount Rejected
1. ABSOPURE WATER CO.	37.50		
2. ADDORIO TECHNOLOGIES LLC	871.12		
3. ALLEGRA PRINT & IMAGING	83.76		
4. APPLIED IMAGING	280.90		
5. BATTERIES PLUS	21.95		
6. BS & A SOFTWARE	5,910.00		
7. CADY, SUE	80.23		
8. CAPITAL ONE COMMERCIAL	78.89		
9. CENTRAL INTERCONNECT INC	3,614.05		
10. CONSUMERS LIFE INSURANCE COMPANY	228.04		
11. COVERALL OF WEST MICHIGAN	210.00		
12. DEAN, GARY & RICKI	50.00		
13. DEAN'S LANDSCAPING & EXCAVATING INC	21,300.00		
14. ELECTION SOURCE	2,320.00		
15. EMERGENCY VEHICLE SERVICE	475.00		
16. ENCHANTED GARDENER	50.00		
17. EVERKEPT	170.00		
18. FEHSENFELD, DON	11.62		
19. FOREMOST PROMOTIONS	1,350.72		
20. FORREST, KYLE	150.00		
21. FOX/FORD	38.20		
22. INTEGRATED BUSINESS TECHNOLOGY	100.00		
23. KENT COUNTY DRAIN COMMISS	6,149.13		
24. KENT COUNTY ROAD COMMISS.	20,673.20		
25. KENT COUNTY TREASURER	5,445.93		
26. KENT RECORD MANAGEMENT INC	231.26		
27. KIRK W ROTTSCHAFFER BUILDING INC	2,526.38		
28. LUSCIOUS LANDSCAPES	2,658.40		
29. MARION, JESSICA	500.00		
30. MIKA MEYERS BECKETT/JONES	14,523.00		
31. MOORE & BRUGGINK	38,383.73		
32. NYE UNIFORM COMPANY	186.00		
33. OFFICE DEPOT	107.43		
34. ORKIN INC	76.90		
35. PRIORITY HEALTH	8,520.90		
36. RADAKOVITZ, ROBERT	216.46		
37. ROCKFORD AMBULANCE	692.90		
38. RT LONDON	578.57		
39. SHELDON CLEANERS	104.00		
40. SPECTRUM HEALTH	50.00		
41. STAPLES CREDIT PLAN	235.04		
42. TDS METROCOM	372.35		
43. TRUGREEN #2799	1,240.00		
***TOTAL ALL CLAIMS***	140,903.56		

BD

Claimant	Amount Claimed	Amount Owed	Amount Rejected
1. CARDMEMBER SERVICE	1,445.11		
2. COMCAST	134.85		
3. CONSUMERS ENERGY	1,298.33		
4. KOOL CHEVROLET	36,215.00		
5. MARATHON FLEET - WEX BANK	912.24		
***TOTAL ALL CLAIMS***	40,005.53		

BD

BOTH OPEN AND PAID

Claimant	Amount Claimed	Amount Owed	Amount Rejected
1. DTE ENERGY	237.10		
***TOTAL ALL CLAIMS***	237.10		

MICHAEL J. DeVRIES  
SUPERVISOR

EDWARD J. ROBINETTE  
CLERK

CHRIS AFENDOULIS  
TREASURER



RUSTY MERCHANT  
TRUSTEE

ROBERT W. ROTH  
TRUSTEE

DAVID A. VANDYKE  
TRUSTEE

LEE VANPOPERING  
TRUSTEE

Item #   6  

November 6, 2013

TO: Grand Rapids Charter Township Board of Trustees

FROM: Michael J. DeVries  
Township Supervisor

RE: Personnel Committee Report

#### RECOMMENDATION

Receive report and consider any recommendations that may be presented regarding personnel policies or issues.

#### BACKGROUND

The Personnel Committee met earlier today and the Board will receive a report and consider any recommendations from the Committee.



MICHAEL J. DeVRIES  
SUPERVISOR

EDWARD J. ROBINETTE  
CLERK

CHRIS AFENDOULIS  
TREASURER



RUSTY MERCHANT  
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LEE VANPOPERING  
TRUSTEE

Item #   7  

November 6, 2013

TO: Grand Rapids Charter Township Board of Trustees

FROM: Michael J. DeVries  
Township Supervisor

RE: Trail landscape cost share expense

#### RECOMMENDATION

Consider the authorization to contribute \$250.00 for replacement plantings adjacent to the Knapp Street trail at Maguire Avenue.

#### BACKGROUND

Grand Rapids Township worked with the property owner to share the cost to provide evergreens as a result of necessary pruning on the Knapp Street trail at Maguire Avenue.

# SHANER AVENUE NURSERY L.L.C.

11421 Shaner Avenue  
 ROCKFORD, MI 49341  
 Phone (616) 866-9254

CUSTOMER'S ORDER NO. \_\_\_\_\_ PHONE 314-2278 DATE 8-25-13

NAME Robin Danielson

ADDRESS 2222 Maguire  
AR 49525

SOLD BY KM CASH \_\_\_\_\_ C.O.D. \_\_\_\_\_ CHARGE \_\_\_\_\_ ON ACCT. \_\_\_\_\_ MDSE. RET'D. \_\_\_\_\_ PAID OUT \_\_\_\_\_

QTY.	DESCRIPTION	PRICE	AMOUNT
3	5-6 Hemlock	125. <sup>00</sup>	375. <sup>00</sup>
		-352.-	131. <sup>25</sup>
3	Large tree planting	100. <sup>00</sup>	300. <sup>00</sup>
	Multipe tree discount	-202.-	60. <sup>00</sup>
PAID			
check # 4848			
		TAX	14. <sup>63</sup>
RECEIVED BY		TOTAL	498. <sup>38</sup>

THANK YOU

MICHAEL J. DeVRIES  
SUPERVISOR

EDWARD J. ROBINETTE  
CLERK

CHRIS AFENDOULIS  
TREASURER



RUSTY MERCHANT  
TRUSTEE

ROBERT W. ROTH  
TRUSTEE

DAVID A. VANDYKE  
TRUSTEE

LEE VANPOPERING  
TRUSTEE

Item # 8

November 6, 2013

TO: Grand Rapids Charter Township Board of Trustees

FROM: Michael J. DeVries  
Township Supervisor

RE: Township Employee Service Recognition Awards

### RECOMMENDATION

Consider approval of the Service Recognition Award authorization of \$350.00.

### BACKGROUND

On the 5 year anniversary date of employee service to Grand Rapids Township, the Township recognizes that dedication with a gift card valued at \$5.00 for each year of service. This year's recipients are;

Ron Hall, Chair of the ZBA	30 years of service
George Orphan, ZBA member	20 years of service
Don Fehsenfeld, FD Sargent	15 years of service
Kara Hammond, P/Z Admn Asst	5 years of service

MICHAEL J. DeVRIES  
SUPERVISOR

EDWARD J. ROBINETTE  
CLERK

CHRIS AFENDOULIS  
TREASURER



RUSTY MERCHANT  
TRUSTEE

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TRUSTEE

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TRUSTEE

LEE VANPOPERING  
TRUSTEE

Item #   9  

November 6, 2013

TO: Grand Rapids Charter Township Board of Trustees

FROM: Sue Cady  
Deputy Treasurer / Office Manager

RE: Payment of bills as received for the month of December 2013

#### RECOMMENDATION

Consider approval to pay invoices as they are received beginning December 1, 2013 through December 31, 2013.

#### BACKGROUND

The Grand Rapids Township audit will begin in January, this authorization will facilitate in closing out the fiscal year and preparing records for the auditors.

MICHAEL J. DeVRIES  
SUPERVISOR

EDWARD J. ROBINETTE  
CLERK

CHRIS AFENDOULIS  
TREASURER



RUSTY MERCHANT  
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TRUSTEE

LEE VANPOPERING  
TRUSTEE

Item # 10

November 6, 2013

TO: Grand Rapids Charter Township Board of Trustees

FROM: Sue Cady  
Deputy Treasurer / Office Manager

RE: 2014 pay cycle effective date

### RECOMMENDATION

Consider approval of December 23, 2013 as the effective date for the 2014 Grand Rapids Township pay rate cycle.

### BACKGROUND

This change allows for the cycle to have a single rate for each employee for the first payroll of 2014. The first payroll check for 2014 will be dated January 10, 2014.