

Application to Rent Shelter

Today's Date _____

Requested Rental Day & Date _____

Name of Renter _____

Address _____

Phone _____

Reason for Use of Shelter _____

Number of People Expected _____ **(Maximum of 50 People)**

Time Requested

\$50.00 Security Deposit	Resident/NonResident	Resident/NonResident
10:00 a.m. to 3:00 p.m.	\$45.00/\$50.00 (weekday);	\$50.00/\$55.00 (weekend/holiday)
4:00 p.m. to 9:00 p.m.	\$45.00/\$50.00 (weekday);	\$50.00/\$55.00 (weekend/holiday)
10:00 a.m. to 9:00 p.m.	\$50.00/\$55.00 (weekday);	\$75.00/\$80.00 (weekend/holiday)

Rental Rules

1. Organizations or groups larger than 10 persons must reserve the facility
2. No charge for Grand Rapids Township Neighborhood Associations.
3. The checks must be from the renter as they are the responsible party and must be present for activity
4. Cancellation refunds will be given up to 3 weeks prior to event subject to a fee of \$25.00
5. Absolutely NO alcohol allowed.
6. No commercial uses, concessions or fund raising activities permitted.
7. **Absolutely NO vehicles on the lawn, in the park, or on pathways, for any reason.**
8. Do not remove picnic tables from the shelter house area.
9. Before leaving, clean tables, put trash in dumpster also take down any signs & balloons you put up .

**** The security deposit must be a separate checks****

Violation of any rules, regulations, or damages will result in loss of security deposit and future ability to reserve the facility

* Signed contract and payment must be made to confirm reservations.

Signature of Responsible Adult _____ Date _____