

## ORDINANCE NO. 391

### **AN ORDINANCE TO REGULATE THE DIVISION OF PARCELS OR TRACTS OF LAND IN ORDER TO CARRY OUT THE PROVISION OF MICHIGAN PUBLIC ACT 288 OR 1967, AS AMENDED, BEING THE LAND DIVISION ACT; TO ESTABLISH MINIMUM REQUIREMENTS AND PROCEDURES FOR THE APPROVAL OF SUCH LAND DIVISIONS AND TO PRESCRIBE PENALTIES FOR THE VIOLATIO OF THIS ORDINANCE.**

THE CHARGER TOWNSHIP OF GRAND RAPIDS ORDAINS:

Section 1.     Title and Purpose.

(a)     This Ordinance shall be known and may be cited as the Grand Rapids Charter Township “Land Division Ordinance.”

(b)     The purpose of this Ordinance is to carry out the provisions of the Land Division Act, Act 288 of the Public Acts of 1967, as amended (the “Act”) in order to prevent the creation of parcels of land which do not comply with the Act or with applicable Township ordinances; to provided for the orderly development of land and otherwise to provide for the health, safety and welfare of the residents and property owners of the Township by establishing minimum requirements for review and approval of certain land divisions within the Township.

(c)     This Ordinance shall not be construed to repeal, abrogate, rescind, or otherwise to impair or interfere with provisions of other Township ordinances.

Section 2.     Definitions.     Certain words and phrases used in this Ordinance shall have the meanings stated in this section. Other words and phrases, if defined by the Act, shall have the meanings stated in the Act.

“Administrator” means the Township Assessor, or his/her designee.

“Division” or “land division” means the partitioning or splitting of a parcel or tract of land by the proprietor thereof or by his or her heirs, executors, administrators, legal representatives, successors or assigns for the purpose of sale, or lease of more than one year, or building development that results in one or more parcels of less than 40 acres or the equivalent (as defined in the Act), and that satisfies the requirements of Section 108 and 109 of the Act. Division does not include a property transfer between two or more adjacent parcels, of the land taken from one parcel is added to an adjacent parcel.

“Exempt split” means the partitioning or splitting of a parcel or tract of land by the proprietor thereof or by his or her heirs, executors, administrators, legal representatives, successors or assigns that does not result in one or more parcels of less than 40 acres or the equivalent.

“Parcel” means a contiguous area of land which can be described as stated in Section 102(g) of the Act.

“Parent parcel” or “parent tract” means a parcel or tract, respectively, lawfully in existence on March 31, 1997.

“Private road” means a private road which complies with the requirements of the Township Zoning Ordinance.

“Road authority” means the governmental authority having jurisdiction of a public road or public street.

“Resulting parcel(s)” means one or more parcels which result from a land division.

“Tract” means two or more parcels that have a common property line and are under the same ownership.

Section 3. Land Division Approval Required. Any division of land, including nay partitioning or splitting of land, within the Township which requires the approval of the Township in order to qualify as a land division under the Act shall satisfy the requirements of Sections 4, 5 and 7 and the other applicable provisions of this Ordinance.

Section 4. Application for Land Division Approval.

(a) A proposed land division shall be filed with the Administrator and shall include the following:

(1) A completed application, signed by the property owner, on such written form as the Township may provide, including any exhibits described therein;

(2) Proof of an ownership interest in the land which is the subject of the proposed division, or if the applicant is not the owner of the property, the applicant shall file a written consent to the application, signed by the owner of such land;

(3) A land title search, abstract of title, or other evidence of land title acceptable to the Administrator which is sufficient to establish that the parent parcel or parent tract of the land which is the subject of the proposed division was lawfully in existence on March 31, 1997.

(4) A copy of each deed or other instrument of conveyance which contains the statement required by Section 109(3) of the Act concerning the right to make further divisions.

(5) A tentative parcel map showing the parent parcel or parent tract which is the subject of the application, and the area, parcel lines, public utility easements, and the manner of proposed access for each resulting parcel. The tentative parcel map, including the resulting parcels, shall be accurately and clearly drawn to scale. A tentative parcel map shall include:

1. Date, north arrow, scale, and the name of the person or firm responsible for the preparation of the tentative parcel map;
2. Proposed boundary lines and the dimensions of each parcel;
3. An adequate and accurate legal description of each resulting parcel;
4. A drawing or written description of all previous land divisions from the same parent parcel or parent tract, identifying the number, area and date of such divisions;
5. The location, dimensions and nature of proposed ingress to and egress from any existing public or private streets; and
6. The location of any public or private street, driveway or utility easement to be located within any resulting parcel. Copies of the instrument describing and granting such easements shall be submitted with the application.
7. If a resulting parcel is a development site (as defined in the Act), the location of all public utility easements serving the parcel.

(6) Other information reasonably required by the Administrator in order to determine whether the proposed land division qualified for approval.

(7) Payment of the application fee and other applicable fees and charges established by resolution of the Township Board.

(b) A proposed division shall not be considered filed with the Township, nor shall the time period stated in subsection 5(b) commence, until all of the requirements for an application for land division approval have been satisfied.

Section 5. Minimum Requirements for Approval of Land Divisions.

(a) A proposed land division shall be approved by the Administrator upon satisfaction of all of the following requirements:

- (1) The application requirements of Section 4.
- (2) All resulting parcels to be created by the proposed land division(s) fully comply with the applicable lot area and lot width requirements of the Township Zoning Ordinance for the zoning district(s) in which the resulting parcels are located.
- (3) Each resulting parcel has the depth to width ratio specified by the Township Zoning Ordinance for the zoning district(s) in which the resulting parcel is located. If the Township

Zoning Ordinance does not specify a depth to width ratio, each resulting parcel which is 10 acres or less in area shall have a depth which is not more than four times the width of the parcel. The width and depth of the resulting parcel shall be measured in the same manner provided by the Township Zoning Ordinance for the measuring of the minimum width and maximum depth of parcels.

(4) Each resulting parcel has a means of vehicular access to an existing street form an existing or proposed driveway or access easement. Such means of access shall comply with all applicable location standards of the governmental authority having jurisdiction of the existing street.

(5) The proposed division, together with any previous division(s) of the same parent parcel or parent tract, does not result in a number of resulting parcels that is greater than that permitted under Section 108 of the Act.

(6) Each resulting parcel that is a development site (as defined in the Act) has adequate easements for public utilities from the resulting parcel to existing public utility facilities.

(b) The Administrator shall approve or disapprove a proposed land division within 45 days after the complete filing of the proposed division with the Administrator, and shall provide the person who filed the application written notice whether the application is approved or disapproved and, if disapproved, all the reasons for the disapproval.

(c) Any notice of approval of a division resulting in a parcel less than 1 acre in size shall contain a statement that the Township, its officers and employees are not liable if a building permit is not issued for the parcel for the reasons set forth in Section 109(a) of the Act, including requirements regarding suitability of on-site water supply and on-site sewage disposal, as described in Section 105(g) of the Act.

(d) An applicant aggrieved by the decision of the Administrator may, within 30 days of the decision, file a written appeal of the decision to the Township Board, which shall consider and decide the appeal by a majority vote of the members present and voting at a public meeting. At least 10 days' written notice of the date, time and place of the meeting at which the appeal is to be considered shall be given to the applicant by regular, first class mail, directed to the applicant's address as shown in the application or in the written appeal. The Township Board may affirm or reverse the decision of the Administrator, in whole or in part, and its decision shall be final.

(e) The Administrator shall maintain a record of all land divisions approved by the Township.

Section 6. Exempt Splits and Other Divisions Not Subject to Approval.

(a) An exempt split is not subject to approval by the Township if all resulting parcels are accessible (as defined in the Act) or if either Section 6(c)(1) or 6(c)(2) of this Ordinance applies.

(b) The Township shall not permit the creation of an exempt split if one or more of the resulting parcels are not accessible unless either Section 6(c)(1) or 6(c)(2) of this Ordinance applies to all such inaccessible parcels.

(c) An exempt split or other partitioning or splitting of a parcel or tract that only results in parcels of 20 acres or more in size is not subject to approval by the Township if the parcel or tract is not accessible and either of the following applies:

(1) The parcel or tract was lawfully in existence on March 31, 1997.

(2) The parcel or tract resulted from an exempt split or other partitioning or splitting under Section 109(b) of the Act.

#### Section 7. Approval of Land Divisions.

(a) A decision approving a land division shall be effective for not more than 90 days after such approval by the Administrator or, if appealed, by the Township Board, unless either of the following requirements is satisfied within such 90-day period:

(1) A survey accurately showing the resulting parcel(s), shall be recorded with the county register of deeds and a true copy thereof, showing proof of such recording, shall be filed with the Administrator; or

(2) A survey accurately showing the resulting parcel(s) shall be recorded with the county register of deeds and a true copy thereof, showing proof of such recording, shall be filed with the Administrator. Such survey shall comply with the minimum requirements of Public Act 132 of 1970, as amended.

If neither paragraph (1) nor paragraph (2) is satisfied, such land division approval shall, without further action on the part of the Township, be deemed revoked and of no further effect after the 90th day following such approval by the Administrator or, if appealed, by the Township Board.

(b) All deeds and other recordable instruments of conveyance and all surveys submitted in compliance with Section 7(a) shall be reviewed by the Administrator in order to determine their conformity with the approved tentative parcel map. The other recordable instruments of conveyance and surveys which are in conformity with this ordinance. Such documents shall be maintained by the Administrator in the Township record of the approved land division.

(c) The approval of a land division is not a determination that the resulting parcels comply with the Township Zoning Ordinance or other ordinances or regulations, nor is it a determination that buildings or other improvements may lawfully be erected on any resulting parcel.

(d) Any parcel created inconsistent with or in violation of this Ordinance, where approval hereunder is required, shall not be eligible for issuance of building permits, Zoning Ordinance approvals or other land use or building approvals under other Township ordinances.

Section 8. Penalties and Other Remedies.

A violation of this Ordinance is a municipal civil infraction, for which the fine shall be not more than \$250.00 for the first offense and not more than \$500.00 for a subsequent offense, in the discretion of the court, and in addition to all other costs, damages, expenses and other remedies provided by law. For the purpose of this section, a subsequent offense means a violation of this Ordinance committed by the same person or party within one year after a previous violation of the same provision of this Ordinance for which such person or party admitted responsibility or was determined by law to be responsible.

Section 9. Severability.

The provisions of this Ordinance are severable and if any provision or other part hereof is determined to be invalid or unenforceable by any court of competent jurisdiction, such determination shall not affect the remaining provisions or other parts of this Ordinance.

Section 10. Effective Date.

This ordinance shall become effective 30 days after its publication or 30 days after the publication of a summary of its provisions in a local newspaper of general circulation.  
**[Ord. No. 391 Effective 2/11/00]**

