

**GRAND RAPIDS CHARTER TOWNSHIP  
REGULAR TOWNSHIP MEETING  
1836 EAST BELTLINE N.E.**

**January 17, 2017  
7:00 p.m.**

**AGENDA**

1. Pledge of Allegiance.
2. Brief Public Comment. (Brief 2-3 minutes per person relating to agenda items).
- \*3. Approve minutes of the regular Township Board meeting of January 3, 2017.
- \*4. Consider bills to be paid.
- \*5. Consider the authorization to purchase a replacement fire engine/pumper in an amount not to exceed \$485,000.00.
- \*6. 2016 Departmental Reports; Assessing, Enforcement, Medical and Fire Department.
7. Board Comments.
8. Public Comments. (Please limit comments to less than 5 minutes and state your name and address for the recording secretary)
9. Adjournment.

**GRAND RAPIDS CHARTER TOWNSHIP  
REGULAR TOWNSHIP BOARD MEETING  
January 3, 2017**

A meeting of the Grand Rapids Charter Township Board was called to order at 7:00 pm by Supervisor Michael DeVries. The meeting was held in the Township Hall. The following were present: Supervisor Michael DeVries, Clerk Edward Robinette, Treasurer David Van Dyke, and Trustees David Pierangeli, Lee Van Popering, Beverly Wall, and Philip Yeiter. There was one person in the audience.

**1. PLEDGE OF ALLEGIANCE.**

**2. BRIEF PUBLIC COMMENT.** There were none.

**3. APPROVE MINUTES OF THE REGULAR TOWNSHIP BOARD MEETING OF DECEMBER 20, 2016.**

Lee Van Popering, seconded by Beverly Wall, moved approval of the minutes as presented. The motion passed unanimously.

**4. CONSIDER CASH DISBURSEMENTS.**

Lee Van Popering, seconded by David Pierangeli, moved approval of the cash disbursements as presented. The motion passed unanimously.

**5. CONSIDER BILLS TO BE PAID.**

Lee Van Popering, seconded by Philip Yeiter, moved payment of the bills as presented. The motion passed unanimously.

**6. 2016 REVIEW OF EVENTS.**

Supervisor DeVries provided a review of the major events and accomplishments of 2016.

**7. 2017 PREVIEW OF EVENTS.**

Supervisor DeVries provided a list of the major events for the coming year.

**8. BOARD COMMENTS.** There were none.

**9. PUBLIC COMMENTS.** There were none.

**10. ADJOURNMENT.** The meeting was adjourned at 7:21 pm.

Edward J. Robinette, Clerk  
GRAND RAPIDS CHARTER TOWNSHIP

BD

BOTH OPEN AND PAID

Claimant	Amount Claimed	Amount Owed	Amount Rejected
1. ABSOPURE WATER CO	30.00		
2. ADDORIO TECHNOLOGIES LLC	418.75		
3. ADVANCE NEWSPAPERS	254.78		
4. APPLIED IMAGING	1,212.25		
5. CONSUMERS ENERGY	984.71		
6. GENUINE PARTS CO-GRAND RA	37.35		
7. HICKS, STEPHEN	26.28		
8. KCI	983.08		
9. KENT RECORD MANAGEMENT INC	184.60		
10. LEGAL BRIEFINGS FOR FIRE CHIEFS	98.76		
11. LOWE'S	39.86		
12. LUSCIOUS LANDSCAPES	5,350.82		
13. MI ASSOC OF FIRE CHIEFS	85.00		
14. MOORE & BRUGGINK INC	7,157.74		
15. NETWORKFLEET, INC	47.07		
16. NYE UNIFORM COMPANY	132.50		
17. OFFICE DEPOT	139.62		
18. ROCKFORD AMBULANCE	686.00		
19. ROTHLEY, ROBIN	80.79		
20. SHELDON CLEANERS	45.00		
21. SPECTRUM HEALTH OCCU SVCS	118.00		
22. TDS METROCOM	358.54		
23. TECH MASTERS	1,263.53		
24. TENDER LAWN CARE	3,486.00		
25. VANDUINEN ELEVATOR CO.	67.50		
***TOTAL ALL CLAIMS***	23,288.53		

BD

BOTH OPEN AND PAID

Claimant	Amount Claimed	Amount Owed	Amount Rejected
1. COMCAST	10.61		
2. CONSUMERS ENERGY	7,052.47		
3. CONSUMERS ENERGY	158.72		
4. FLEET SERVICES - WEX BANK	331.77		
5. MARATHON FLEET - WEX BANK	376.07		
***TOTAL ALL CLAIMS***	7,929.64		

JOURNALIZED  
BOTH OPEN AND PAID  
BILLS TO BE PAID

Claimant	Amount Claimed	Amount Owed	Amount Rejected
1. LAKE MI CREDIT UNION	33,662.25		
***TOTAL ALL CLAIMS***	33,662.25		

MICHAEL J. DeVRIES  
SUPERVISOR

EDWARD J. ROBINETTE  
CLERK

DAVID A. VAN DYKE  
TREASURER



RUSTY MERCHANT  
TRUSTEE

ROBERT W. ROTH  
TRUSTEE

DAVID M. PIERANGELI  
TRUSTEE

LEE VANPOPERING  
TRUSTEE

Item # 5

January 12, 2017

TO: Michael J. DeVries  
Township Supervisor

Grand Rapids Charter Township – Board of Trustees

From: Robert J. Versluys   
Fire Chief

RE: Fire Pumper Purchase

#### **RECOMMENDATION**

It is the recommendation of the Fire Chief that Grand Rapids Charter Township enter into an agreement to purchase a new fire pumper from Spencer Manufacturing, Inc. in the amount not to exceed **\$485,000.00**

#### **BACKGROUND**

Back in the early part of 2016 the Department put together a committee consisting of the fulltime staff and 2 paid on call to discuss options for the new pumper. We knew we wanted to keep it as close to the pumper we purchased in 2010 with minimal changes. Over the next few months we put together the specifications and sent it out to five manufacturers. We received three bids that exceeded the budget parameters of \$475,000.00. We then met with each Vendor and adjusted the specifications. The following are the three amended proposals.

Spencer	\$ 481,926.00
E-One	\$ 519,270.00
Pierce	\$ 528,270.00

Our last two trucks were purchased from Spencer so we are familiar with what they build. They are also a Michigan Company so we don't have that far to travel to monitor the construction.

MICHAEL J. DeVRIES  
SUPERVISOR

EDWARD J. ROBINETTE  
CLERK

DAVID A. VAN DYKE  
TREASURER



RUSTY MERCHANT  
TRUSTEE

ROBERT W. ROTH  
TRUSTEE

DAVID M. PIERANGELI  
TRUSTEE

LEE VANPOPERING  
TRUSTEE

Item #   6  

January 17, 2017

TO: Grand Rapids Charter Township Board of Trustees

FROM: Michael J. DeVries  
Township Supervisor

RE: Year-end departmental reports

**RECOMMENDATION**

No action required, informational item only.

**BACKGROUND**

See attached reports from various GRT Departments.

# Memorandum

**To:** Township Board  
**From:** Robin Rothley – Township Assessor  
**Date:** 1/11/2017  
**Re:** Assessing Department 2016 Year End Report

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## **Michigan Tax Tribunal (MTT) Appeals:**

- In 2016 there were nine new appeals filed with MTT.
  - Two Commercial Entire Tribunal appeals were filed; we were able to settle with The Auto Club Group and a stipulation has been filed; Fifth Third Bank is pending a hearing date.
  - Three were PRE Denial appeals.
  - One was a Small Claims commercial appeal.
  - Two were Residential Small Claims appeals. A stipulation was filed on one and our value was upheld on the second.
  - American Tower had an error on the return they filed so we filed a stipulation to correct the value.
- There were seven open MTT appeals from 2015 which we were able to settle.
- We currently have 2 outstanding appeals with MTT.
  - Spectrum Health Primary Care Partners
  - Fifth Third Bank

## **Veterans Exempt Properties:**

- We now have 21 homes that are receiving the Veterans Exemption in 2016.

## **Assessing Office functions:**

- Preliminary reports are tracking an increase in all classes of real properties within the township for 2017. Residential and Commercial will have an increase between 2.5 & 3% and Industrial will have a minor increase.
- 321 Building Permit were issued in 2016 with a total value of \$38,855,939.
  - Three new commercial buildings.
  - 47 new residential homes.
  - The rest were additions, remodels, pools, decks, basement finish, commercial suites, re-roofs, garage/accessory buildings, demolitions and signs.
- We began working in Cedar Springs in August and have been working hard to organize the assessing office/records and familiarize ourselves with the community.
  - Bryan has been holding office hours weekly and we have both been there as needed.
  - There were four 2016 MTT appeal for Cedar Springs, two small claims and two entire tribunal. We had a hearing for one small claims which we prevailed and a hearing is scheduled for the second. One of the entire tribunal appeals has been withdrawn and the second is pending a hearing date.

Thank you for your continued support of the Assessing Department as we strive to continually improve the department.



TO: Mike DeVries, Supervisor  
 FROM: Robert Devereaux, Enforcement Officer  
 DATE: January 03, 2017  
 RE: Enforcement Report, 2016

2016 was my first full calendar year of enforcement for Grand Rapids Township. There were some "carry-over" enforcement violations from 2015, some initiated by this author and some from the previous Enforcement Officer, Robert Radakovitz. Beginning 2017 all enforcement complaints have been resolved, either by compliance or a Court action. Included with this report is a spread sheet for all enforcements in 2016 and I will highlight some for better explanation.

<u>Nature of Complaint</u>	<u>Total</u>
Accessory Building	1
Animal Control	9
Camping in R1	1
Commercial Vehicle in R1	1
Fill Permit violation	1
Inoperable/Unregistered vehicle	8
Nuisance signs	22
Property line dispute	2
Property Maintenance	8
RV Storage	23
Setback violation	1
Soil Erosion (new construction)	1
Solicitor	1
Storage Pod	1
Trash/Junk	7
Vision Obstruction	<u>2</u>
TOTAL ENFORCEMENT COMPLAINTS	92

In 2015 the former Enforcement Officer issued citations to a resident on Dunnigan for operating a commercial business from a residential property. The business was a blacktop paving construction company. This violation carried over into 2016 after a disposition from District Court. This property had to be monitored for removal of all construction equipment and lastly for payment to GRT for costs imposed by the Court.

Late 2015 it came to the attention of GRT that a resident on Trillium Trail was operating a dormitory for Chinese exchange students. There was verified to be 22 students living in this single family residence/neighborhood. Further that this resident had recently purchased a second residence in Bradford Farms with the intent to house additional exchange students. The property owner was notified of the violations and ordered not to occupy the second home with exchange students. Over the course of a year there was much dialogue between the Township and property owner, legal counsel for

the property owner and Administration from North Pointe school where the exchange students attended. GRT attempted to work with the property owner to resolve this violation out of Court, but to no avail. In November 2016 citations were issued. Prior to a Court trial there was a resolution agreement where the property owner removed all exchange students. This was verified by inspection on the Court date. After payment of costs per the resolution this violation is closed to the satisfaction of GRT.

Near the end of 2016, late fall, there were many complaints of RV storage in the northwest section of GRT. Through contact with property owners it was determined that most had returned their RV's to their home to clean out after the end of the camping season. This was monitored until each resident had moved their RV to storage.

Respectfully,

Robert Devereaux

### Grand Rapids Township Calls by Med Level Year to Date 2016

Section	Med 1	Med 2	Med 3	Total	Medical	PI
1	6	2	4	12	9	3
2	11	12	21	44	32	12
3	28	15	30	73	61	12
4	27	13	23	63	54	9
5	14	12	17	43	36	7
9	13	0	8	21	13	8
10	26	16	29	71	59	12
11	107	156	41	304	283	21
12	3	2	5	10	8	2
13	8	3	5	16	15	1
14	33	13	24	70	63	7
15	12	2	3	17	15	2
23	14	9	9	32	20	12
24	4	2	3	9	7	2
25	23	17	22	62	46	16
26	84	63	78	225	189	36
27	11	2	6	19	15	4
28	5	1	4	10	7	3
35	42	10	69	121	115	6
36	253	135	285	673	648	25
<b>Totals</b>	<b>724</b>	<b>485</b>	<b>686</b>	<b>1895</b>	<b>1695</b>	<b>200</b>

### Grand Rapids Township Calls by Shift Year to Date 2016

Section	0700-1500	1500-2300	2300-0700
1	6	6	0
2	22	14	8
3	35	29	9
4	39	17	7
5	18	19	6
9	11	6	4
10	41	21	10
11	157	129	18
12	5	4	1
13	10	5	1
14	38	24	8
15	6	9	2
23	14	17	1
24	7	1	1
25	26	28	8
26	100	95	30
27	9	7	3
28	3	5	2
35	67	47	7
36	358	222	93
<b>Totals</b>	<b>972</b>	<b>705</b>	<b>219</b>

Month	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
Jan	23	25	22	52	18	20				
YTD										
Feb	28	26	21	33	34	24				
YTD	<b>51</b>	<b>51</b>	<b>43</b>	<b>85</b>	<b>52</b>	<b>44</b>				
Mar	34	21	20	26	21	31				
YTD	<b>85</b>	<b>72</b>	<b>63</b>	<b>111</b>	<b>73</b>	<b>75</b>				
Apr	31	34	40	33	37	29				
YTD	<b>116</b>	<b>106</b>	<b>103</b>	<b>144</b>	<b>110</b>	<b>104</b>				
May	36	26	37	28	34	27				
YTD	<b>152</b>	<b>132</b>	<b>140</b>	<b>172</b>	<b>144</b>	<b>131</b>				
Jun	35	31	25	32	39	26				
YTD	<b>187</b>	<b>163</b>	<b>165</b>	<b>204</b>	<b>183</b>	<b>157</b>				
Jul	40	37	34	28	36	28				
YTD	<b>227</b>	<b>200</b>	<b>199</b>	<b>232</b>	<b>219</b>	<b>185</b>				
Aug	36	26	29	35	33	38				
YTD	<b>263</b>	<b>226</b>	<b>228</b>	<b>267</b>	<b>252</b>	<b>223</b>				
Sep	30	28	44	34	33	32				
YTD	<b>293</b>	<b>254</b>	<b>272</b>	<b>301</b>	<b>285</b>	<b>255</b>				
Oct	44	37	32	32	30	23				
YTD	<b>337</b>	<b>291</b>	<b>304</b>	<b>333</b>	<b>315</b>	<b>278</b>				
Nov	32	48	32	40	27	21				
YTD	<b>369</b>	<b>339</b>	<b>336</b>	<b>376</b>	<b>342</b>	<b>299</b>				
Dec	30	38	45	37	38	32				
YTD	<b>399</b>	<b>377</b>	<b>381</b>	<b>418</b>	<b>380</b>	<b>331</b>				

FD only runs medical calls when requested by the ambulance service

INCIDENTS BY SECTION  
For 2016

TYPE CODE

SEC.#	CF	DF	FA	GBF	GI	HC	M	OTF	PI	PIP	SC	SF	VF	Count
1	1	0	1	0	1	2	0	2	0	0	0	0	0	7
2	0	0	8	0	1	2	2	0	0	2	0	0	1	16
3	0	0	9	1	3	6	5	3	1	1	2	0	0	31
4	0	0	3	0	5	12	2	3	0	0	1	1	0	27
5	0	0	5	0	0	4	1	1	0	0	1	0	0	12
9	0	0	0	0	0	1	0	1	0	0	1	0	1	4
10	0	0	4	1	2	3	1	3	2	0	1	0	1	18
11	1	0	6	0	1	2	0	3	0	0	1	0	0	14
12	0	0	8	0	4	0	0	2	0	1	0	1	0	16
13	0	0	4	0	0	1	0	1	0	0	1	0	0	7
14	0	0	5	0	0	5	0	0	2	0	1	0	0	13
15	0	1	2	1	2	2	1	0	0	0	2	0	2	13
23	0	0	3	0	0	2	2	0	0	0	1	0	1	9
24	0	0	2	0	0	1	0	0	1	1	0	0	0	5
25	0	0	6	0	2	4	1	0	0	1	1	0	3	18
26	0	0	9	0	2	4	1	2	0	1	3	0	3	25
27	0	0	1	0	2	3	0	0	1	1	0	0	0	8
28	0	0	3	0	0	1	0	0	0	0	1	0	0	5
35	0	0	7	0	0	7	2	2	1	0	0	0	0	19
36	0	0	24	0	5	12	3	2	0	1	3	1	5	56
===== Count	===== 2	===== 1	===== 110	===== 3	===== 30	===== 74	===== 21	===== 25	===== 8	===== 9	===== 20	===== 3	===== 17	===== 323

# Grand Rapids Charter Township Fire Department

## Calls by Shift For 2016

By Shift	CF	DF	FA	GBF	GI	HC	M	MA	OTF	PI	PIP	SC	SF	VF	Totals
0700 - 1500	1	1	55	1	6	23	5	7	6	1	4	10	1	5	121
1500 - 2300	1	0	42	1	16	37	8	1	15	3	5	8	1	11	138
2300 - 0700	0	0	13	1	8	14	8	0	4	4	0	2	1	1	55
<b>Totals</b>	<b>2</b>	<b>1</b>	<b>110</b>	<b>3</b>	<b>30</b>	<b>74</b>	<b>21</b>	<b>8</b>	<b>25</b>	<b>8</b>	<b>9</b>	<b>20</b>	<b>3</b>	<b>17</b>	<b>331</b>

CF Chimney Fires

FA Fire Alarms

GBF Grass Brush Fires

GI Good Intent Calls

HC Hazardous Conditions

M Medicals

MA Mutual Aid

OTF Other Types of Fires

PI Personal Injury Accident

PIP Personal Injury Accident with Pin In

SC Service Call

SF Structure Fire

VF Vehicle Fire

DF Dumpster Fire