GRAND RAPIDS CHARTER TOWNSHIP
REGULAR TOWNSHIP MEETING
1836 EAST BELTLINE N.E.

December 20, 2016
7:00 p.m.

AGENDA

1. Pledge of Allegiance.

2. Brief Public Comment. (Brief 2-3 minutes per person relating to agenda items).

*3. Approve minutes of the regular Township Board meeting of December 6, 2016.

*4. Consider bills to be paid.

*5. Consider approval of the 2017 Grand Rapids Township depositories.

*6. Consider approval of the 2017 lawn service proposal.

*7. Public Hearing and consideration for adoption of Ordinance No.512 & 513, re: R-PUD Text Amendments & Forest Hills Preserve PUD.

*8. Consider approval of the Birds Trail Site Condominium Plan.

*9. Consider 2016 Budget Amendments.

10. Board Comments.

11. Public Comments. (Please limit comments to less than 5 minutes and state your name and address for the recording secretary)

12. Adjournment.

GRAND RAPIDS CHARTER TOWNSHIP
REGULAR TOWNSHIP BOARD MEETING
December 6, 2016

A meeting of the Grand Rapids Charter Township Board was called to order at 7:00 pm by Supervisor Michael DeVries. The meeting was held in the Township Hall. The following were present: Supervisor Michael DeVries, Clerk Edward Robinette, Treasurer David Van Dyke, and Trustees David Pierangeli, Lee Van Popering, Beverly Wall, and Philip Yeiter. There were 11 people in the audience.

1. PLEDGE OF ALLEGIANCE.

2. BRIEF PUBLIC COMMENT. There were none.

3. OATH OF OFFICE FOR TOWNSHIP OFFICIALS.

All elected officials have taken their oaths of office.

4. APPROVE MINUTES OF THE REGULAR TOWNSHIP BOARD MEETING OF NOVEMBER 15, 2016, AND THE SPECIAL BOARD MEETING OF NOVEMBER 30, 2016.

Lee Van Popering, seconded by Beverly Wall, moved approval of the minutes of both meetings as presented. The motion passed unanimously.

5. CONSIDER CASH DISBURSEMENTS.

Lee Van Popering, seconded by David Pierangeli, moved approval of the cash disbursements as presented. The motion passed unanimously.

6. CONSIDER BILLS TO BE PAID.

Philip Yeiter, seconded by David Pierangeli, moved payment of the bills as presented, as well as the additional bill in the amount of $54,202.91 to Flier Brothers Independent Excavators. The motion passed unanimously.

7. 1ST READING OF ORDINANCE NO. 512 & 513, RE:R-PUD TEXT AMENDMENTS & FOREST HILLS PRESERVE PUD, AND SCHEDULE THE PUBLIC HEARING FOR DECEMBER 20, 2016.

The amendments and PUD will be considered for approval on December 20, 2016.

8. CONSIDER APPROVAL TO HIRE MARGARAET CRUMMEL FOR THEADMINISTRATIVE ASSISTANT/RECEPTIONIST POSITION.

Lee Van Popering, seconded by Beverly Wall, moved approval of the request as presented. The motion passed unanimously.

9. CONSIDER APPOINTMENTS TO THE PLANNING COMMISSION, ZONING BOARD OF APPEALS, AND BOARD OF REVIEW.

David Pierangeli, seconded by David Van Dyke, moved approval of the appointments as presented. The motion passed unanimously.

10. CONSIDER APPROVAL OF THE 2016 EMPLOYEE SERVICE AWARDS.

Lee Van Popering, seconded by Philip Yieter, moved approval of the request as presented. The motion passed unanimously.

11. BOARD COMMENTS. There were none.

12. PUBLIC COMMENTS. There were none.

15. ADJOURNMENT. The meeting was adjourned at 7:29 pm.

Edward J. Robinette, Clerk
GRAND RAPIDS CHARTER TOWNSHIP

BD

INVOICE APPROVAL BY VENDOR REPORT FOR GRAND RAPIDS TOWNSHIP
EXP CHECK RUN DATES 12/05/2016 - 12/05/2016
UNJOURNALIZED
BOTH OPEN AND PAID

	Claimant	Amount Claimed	Amount Owed	Amount Rejected
1.	APPLIED IMAGING	546.51		
2.	CASH - CADY	400.00		
3.	CONSUMERS ENERGY	1,257.89		
4.	FLEET SERVICES - WEX BANK	226.82		
5.	KENT COUNTY ROAD COMMISSION	1,697.17		
6.	LOWE'S	245.15		
7.	MARATHON FLEET - WEX BANK	563.71		
8.	MICHIGAN ASSOC MUNICLERKS	60.00		
9.	SPECTRUM HEALTH OCCU SVCS	81.00		
	TOTAL ALL CLAIMS	5,078.25		

INVOICE APPROVAL BY VENDOR REPORT FOR GRAND RAPIDS TOWNSHIP
EXP CHECK RUN DATES 12/13/2016 - 12/13/2016
UNJOURNALIZED
BOTH OPEN AND PAID

BD

	Claimant	Amount Claimed	Amount Owed	Amount Rejected
1.	ABSOPURE WATER CO	7.50		
2.	ADDORIO TECHNOLOGIES LLC	597.80		
3.	BATTERIES PLUS	89.70		
4.	CADY, SUE	74.52		
5.	COMCAST	10.61		
6.	CONSUMERS ENERGY	7,171.43		
7.	GRAND RAPIDS CITY-WTR SYS	260.46		
8.	KCI	512.26		
9.	KENT RECORD MANAGEMENT INC	171.49		
10.	NETWORKFLEET, INC	24.00		
11.	OFFICE DEPOT	119.23		
12.	PEGASUS SPORTS	326.50		
13.	ROSENDALL WELL DRILLING	470.00		
14.	SIERRA CONSULTANTS	1,800.00		
15.	SPECTRUM HEALTH OCCU SVCS	733.00		
16.	TDS METROCOM	357.55		
17.	TECH MASTERS	1,274.61		
18.	WINTER, DEANNA	165.00		
	TOTAL ALL CLAIMS	14,165.66		

MICHAEL J. DEVRIES
SUPERVISOR

EDWARD J. ROBINETTE
CLERK

DAVID A. VAN DYKE
TREASURER

GRAND RAPIDS TOWNSHIP
ESTABLISHED 1834

RUSTY MERCHANT
TRUSTEE

ROBERT W. ROTH
TRUSTEE

DAVID M. PIERANGELI
TRUSTEE

LEE VANPOPERING
TRUSTEE

Item # 5

December 20, 2016

TO: Grand Rapids Charter Township Board of Trustees

FROM: Susan M. Cady
Deputy Treasurer / Office Manager

RE: 2017 Depositories

RECOMMENDATION

Consider authorization of Grand Rapids Township depositories for 2017. See attached information.

BACKGROUND

This is an annual request.

1836 EAST BELTLINE N.E. • GRAND RAPIDS, MI 49525-4514
PHONE: (616) 361-7391 • FAX: (616) 361-6620 • WEB SITE: WWW.GRANDRAPIDSTWP.ORG

2017 DEPOSITORIES

BANK OF HOLLAND

CHEMICAL BANK WEST

CHOICE ONE BANK

COMERICA BANK

FIFTH THIRD BANK

FLAGSTAR

HUNTINGTON

INDEPENDENT BANK

IRWIN UNION BANK

JP MORGAN CHASE

KENT COUNTY POOL

LAKE MICHIGAN CREDIT UNION

LA SALLE BANK

MACATAWA BANK

MERCANTILE

MICHIGAN CLASS POOL

NORTH POINTE BANK

PNC

SELECT BANK

TALMER BANK AND TRUST

THE PRIVATE BANK

MICHAEL J. DEVRIES
SUPERVISOR

EDWARD J. ROBINETTE
CLERK

DAVID A. VAN DYKE
TREASURER

GRAND RAPIDS TOWNSHIP
ESTABLISHED 1834

RUSTY MERCHANT
TRUSTEE

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TRUSTEE

DAVID M. PIERANGELI
TRUSTEE

LEE VANPOPERING
TRUSTEE

Item # 6

December 20, 2016

TO: Grand Rapids Charter Township Board of Trustees

FROM: Michael J. DeVries
Township Supervisor

RE: 2017 lawn service proposal from Luscious Landscape

RECOMMENDATION

Consider approval of the 2017 landscape maintenance program with the addition of Crahen Valley Park.

BACKGROUND

See attached proposal.

1836 EAST BELTLINE N.E. • GRAND RAPIDS, MI 49525-4514
PHONE: (616) 361-7391 • FAX: (616) 361-6620 • WEB SITE: WWW.GRANDRAPIDSTWP.ORG

LUSCIOUS LANDSCAPED 897-4944

Grand Rapids Township
1836 E. Beltline ne
Grand Rapids, MI 49505

December 10, 2016

RE: PROPOSAL FOR LAWN SERVICE FOR 2017 SEASON

We hereby agree to furnish labor, material, equipment and insurance necessary to perform the service required. All work will be performed in a professional manner. The landscape maintenance for the township building park, fire stations, and the cemeteries , all areas along and front of court with the court median , also included this year is the grounds previously mowed at the Dozema Farm on Leonard St . With the new grass areas along new trails, past the new tree lines. Also grounds around the home, 20 to 23 cuts, with the existing lawn to be cut 5 more times than last year.

Above same cost as last year **$ 42,984.04**

An additional to this year's contract is for the Dozema Property, The extras that were mowed last year the Northwest of property along with this year mowing of the new grounds around new sidewalks to the bridge, and the area north of parking lotto the sidewalk. This cost is based on 25 cuts

Additional cost to original contract is **$ 15,875.00**

2017 YEAR CONTRACT PRICE IS **$ 58,859.04**

Payments will run for 11 months from January 2017 through November 2017
With payments be **$ 5,350.82**

Any concerns or questions please call 897-4944

Thank You
Don Anderson
Luscious Landscapes

P.O. Box 204 Lowell, MI. 49331

LUSCIOUS LANDSCAPED 897-4944

Grand Rapids Township
836 E. Beltline ne
Grand Rapids, MI 49505

December 19th 2016 P.O. #LL2017001

RE: INVOICE First payment for January 3rd 2017 meeting

Accepted 2017 year contract price for the lawn service is for the total of **$ 58,859.04**

This year we are dividing the contract price into (11) payments. Starting The first payment in January 2017 and running through November 2017. Each payment will be $ 5,350.82

AMOUNT DUE **$ 5,350.82**
January 3rd 2017

Thank You

Don Anderson
Luscious Landscapes

P.O. Box 204 Lowell, MI. 49

LUSCIOUS LANDSCAPED 897-4944

Grand Rapids Township
1836 E. Beltline ne
Grand Rapids, MI 49505

January 23rd 2017 P.O. #LL2017002

RE: INVOICE Second payment for February 7th 2017 meeting

Accepted 2017 year contract price for the lawn service is for the total of **$ 58,859.04**

This year we are dividing the contract price into (11) payments. Starting The first payment in January 2017 and running through November 2017. Each payment will be $ 5,350.82

AMOUNT DUE $ 5,350.82
February 7th 2017 ========

Thank You

Don Anderson
Luscious Landscapes

P.O. Box 204 Lowell, MI. 49331

LUSCIOUS LANDSCAPED 897-4944

Grand Rapids Township
1836 E. Beltline ne
Grand Rapids, MI 49505

February 20th 2017 P.O. #LL2017003

RE: INVOICE Third payment for March 7th 2017 meeting

Accepted 2017 year contract price for the lawn service is for the total of **$ 58,859.04**

This year we are dividing the contract price into (11) payments. Starting The first payment in January 2017 and running through November 2017. Each payment will be $ 5,350.82

AMOUNT DUE **$ 5,350.82**
March 7th 2017

Thank You

Don Anderson
Luscious Landscapes

P.O. Box 204 Lowell, MI. 49331

LUSCIOUS LANDSCAPED 897-4944

Grand Rapids Township
1836 E. Beltline ne
Grand Rapids, MI 49505

March 20th 2017 P.O. #LL2017004

RE: INVOICE Fourth payment for April 4th 2017 meeting

Accepted 2017 year contract price for the lawn service is for the total of **$ 58,859.04**

This year we are dividing the contract price into (11) payments. Starting The first payment in January 2017 and running through November 2017. Each payment will be $ 5,350.82

AMOUNT DUE **$ 5,350.82**
April 4th 2017

Thank You

Don Anderson
Luscious Landscapes

P.O. Box 204 Lowell, MI. 49331

LUSCIOUS LANDSCAPED 897-4944

Grand Rapids Township
1836 E. Beltline ne
Grand Rapids, MI 49505

April 24th 2017 P.O. #LL2017005

RE: INVOICE Fifth payment for May 2nd ,2017 meeting

Accepted 2017 year contract price for the lawn service is for the total of **$ 58,859.04**

This year we are dividing the contract price into (11) payments. Starting The first payment in January 2017 and running through November 2017. Each payment will be $ 5,350.82

AMOUNT DUE **$ 5,350.82**
May 2nd 2017 ========

Thank You

Don Anderson
Luscious Landscapes

P.O. Box 204 Lowell, MI. 49331

LUSCIOUS LANDSCAPED 897-4944

Grand Rapids Township
1836 E. Beltline ne
Grand Rapids, MI 49505

May 22nd 2017 P.O. #LL2017006

RE: INVOICE Sixth payment for June 8th ,2017 meeting

Accepted 2017 year contract price for the lawn service is for the total of **$ 58,859.04**

This year we are dividing the contract price into (11) payments. Starting The first payment in January 2017 and running through November 2017. Each payment will be $ 5,350.82

AMOUNT DUE **$ 5,350.82**
June 8th 2017

Thank You

Don Anderson
Luscious Landscapes

P.O. Box 204 Lowell, MI. 49331

LUSCIOUS LANDSCAPED 897-4944

Grand Rapids Township
1836 E. Beltline ne
Grand Rapids, MI 49505

June 26th 2017 P.O. #LL2017007

RE: INVOICE Seventh payment for July 5th ,2017 meeting

Accepted 2017 year contract price for the lawn service is for the total of **$ 58,859.04**

This year we are dividing the contract price into (11) payments. Starting The first payment in January 2017 and running through November 2017. Each payment will be $ 5,350.82

AMOUNT DUE **$ 5,350.82**
July 5th 2017

Thank You

Don Anderson
Luscious Landscapes

P.O. Box 204 Lowell, MI. 49331

LUSCIOUS LANDSCAPED 897-4944

Grand Rapids Township
1836 E. Beltline ne
Grand Rapids, MI 49505

July 26th 2017 P.O. #LL2017008

RE: INVOICE Eighth payment for August 1st ,2017 meeting

Accepted 2017 year contract price for the lawn service is for the total of **$ 58,859.04**

This year we are dividing the contract price into (11) payments. Starting The first payment in January 2017 and running through November 2017. Each payment will be $ 5,350.82

AMOUNT DUE **$ 5,350.82**
August 1st 2017 ========

Thank You

Don Anderson
Luscious Landscapes

P.O. Box 204 Lowell, MI. 49331

LUSCIOUS LANDSCAPED 897-4944

Grand Rapids Township
1836 E. Beltline ne
Grand Rapids, MI 49505

August 28th 2017 P.O. #LL2017009

RE: INVOICE Ninth payment for September 5th ,2017 meeting

Accepted 2017 year contract price for the lawn service is for the total of **$ 58,859.04**

This year we are dividing the contract price into (11) payments. Starting The first payment in January 2017 and running through November 2017. Each payment will be $ 5,350.82

AMOUNT DUE **$ 5,350.82**
September 5th 2017 ========

Thank You

Don Anderson
Luscious Landscapes

P.O. Box 204 Lowell, MI. 49331

LUSCIOUS LANDSCAPED 897-4944

Grand Rapids Township
1836 E. Beltline ne
Grand Rapids, MI 49505

September 25th 2017 P.O. #LL20170010

RE: INVOICE Tenth payment for October 3rd ,2017 meeting

Accepted 2017 year contract price for the lawn service is for the total of **$ 58,859.04**

This year we are dividing the contract price into (11) payments. Starting The first payment in January 2017 and running through November 2017. Each payment will be $ 5,350.82

AMOUNT DUE **$ 5,350.82**
October 3rd 2017

Thank You

Don Anderson
Luscious Landscapes

P.O. Box 204 Lowell, MI. 49331

LUSCIOUS LANDSCAPED 897-4944

Grand Rapids Township
1836 E. Beltline ne
Grand Rapids, MI 49505

October 23rd 2017 P.O. #LL20170011

RE: INVOICE Eleventh payment for November 7th ,2017 meeting

Accepted 2017 year contract price for the lawn service is for the total of **$ 58,859.04**

This year we are dividing the contract price into (11) payments. Starting The first payment in January 2017 and running through November 2017. Each payment will be $ 5,350.82

AMOUNT DUE $ 5,350.82
November 7th 2017

Thank You

Don Anderson
Luscious Landscapes

P.O. Box 204 Lowell, MI. 49331

MICHAEL J. DEVRIES
SUPERVISOR

EDWARD J. ROBINETTE
CLERK

DAVID A. VAN DYKE
TREASURER

GRAND RAPIDS TOWNSHIP
ESTABLISHED 1838

RUSTY MERCHANT
TRUSTEE

ROBERT W. ROTH
TRUSTEE

DAVID M. PIERANGELI
TRUSTEE

LEE VANPOPERING
TRUSTEE

Item # 7

December 20, 2016

TO: Grand Rapids Charter Township Board of Trustees

FROM: Michael J. DeVries
Township Supervisor

RE: Consider adoption of Amendment to R-PUD District & PUD Ordinance

RECOMMENDATION

Conduct the Public Hearing and consideration of Ordinance No.512 & 513 for adoption.

BACKGROUND

See attached Ordinances.

1836 EAST BELTLINE N.E. • GRAND RAPIDS, MI 49525-4514
PHONE: (616) 361-7391 • FAX: (616) 361-6620 • WEB SITE: WWW.GRANDRAPIDSTWP.ORG

As recommended by Planning Commission

CHARTER TOWNSHIP OF GRAND RAPIDS

COUNTY OF KENT, MICHIGAN

At a regular meeting of the Township Board of the Charter Township of Grand Rapids, held in the Township Hall, 1836 East Beltline Avenue, N.E., Grand Rapids, Michigan, on the _____ day of _____, 2016, at 7:00 p.m.

PRESENT: _____

ABSENT: _____

The following ordinance was offered by Member _____ and supported by Member _____.

ORDINANCE NO. 512

AN ORDINANCE TO AMEND THE ZONING ORDINANCE OF THE CHARTER TOWNSHIP OF GRAND RAPIDS

[R-PUD District Amendments – Maximum Dwelling Density, et al.]

THE CHARTER TOWNSHIP OF GRAND RAPIDS ORDAINS:

Section 1. The Zoning Ordinance of the Charter Township of Grand Rapids is hereby amended by the amendment of Section 15.3.7, to read in its entirety as follows:

Section 15.3 Uses Permitted Subject to Specific Authorization of Township Board . . .

7. Multi-family buildings with more than four dwelling units per building, subject to Section 15.6.4.

Section 2. The Zoning Ordinance of the Charter Township of Grand Rapids is hereby amended by the amendment of Section 15.5, pertaining to permitted dwelling unit density in the Residential Planned Unit Development (R-PUD) District, to read in its entirety as follows:

Section 15.5 Permitted Dwelling Unit Density.

1. Based upon the recommendations of the Planning Commission, the Township Board shall determine the dwelling unit density for a PUD in the R-PUD Zoning District. In determining the maximum permitted dwelling unit density, the Planning Commission and the Township Board shall be guided by the application of site-planning criteria to achieve integration of the PUD

with the characteristics of the area, and shall consider other land use criteria, including the impacts of the density of the proposed PUD on existing densities in the area and the intent and purpose of the R-PUD zoning district.

2. The permitted dwelling unit density of a PUD shall not exceed five dwelling units per acre; provided, however, that such permitted dwelling unit density shall be a maximum of eight dwelling units per acre if the open space areas in the PUD are equal to at least 50% of the total area of the proposed PUD.

3. The total number of dwelling units permitted within a PUD shall be computed by multiplying the maximum permitted dwelling unit density (dwelling units per acre) by the total area of the PUD, excluding land within public or private road rights-of-way, other public easements, flood-plains, wetlands, and areas permanently inundated by water.

Section 3. The Zoning Ordinance of the Charter Township of Grand Rapids is hereby amended by the addition of Section 15.6.2.c.iii, as follows:

Section 15.6 Required Conditions . . .

2. **Unit Size . . .**

c. Multi-family dwelling:

i. One bedroom - 750 sq. ft. for each dwelling unit.

ii. Two or more bedrooms - 860 sq. ft for each dwelling unit.

iii. Studio apartment, in which all living space is in one area, except for bathroom or closet areas – 525 sq. ft. for each dwelling unit.

Section 4. Publication/Effective Date. This Ordinance shall become effective seven days after its publication or seven days after the publication of a summary of its provisions in a local newspaper of general circulation.

AYES: _____

NAYS: _____

ORDINANCE DECLARED ADOPTED.

_____
Michael J. DeVries, Township Supervisor

_____
Edward J. Robinette, Township Clerk

I hereby certify that the foregoing is a true and complete copy of an Ordinance adopted by the Township Board of the Charter Township of Grand Rapids at a regular meeting held on the date first stated above, and I further certify that public notice of such meeting was given as provided by law.

_____
Edward J. Robinette, Township Clerk

First Reading: _____

Second Reading: _____

Ordinance becomes effective: _____

As recommended by Planning Commission

CHARTER TOWNSHIP OF GRAND RAPIDS

COUNTY OF KENT, MICHIGAN

At a regular meeting of the Township Board of the Charter Township of Grand Rapids, held in the Township Hall, 1836 East Beltline Avenue, N.E., Grand Rapids, Michigan, on the___ day of _____, 2016, at 7:00 p.m.

PRESENT: _____

ABSENT: _____

The following ordinance was offered by Member _____ and supported by Member _____.

ORDINANCE NO. 513

AN ORDINANCE TO AMEND THE ZONING ORDINANCE OF THE CHARTER TOWNSHIP OF GRAND RAPIDS

[Forest Hills Preserve Planned Unit Development – 2409 Knapp Street NE]

THE CHARTER TOWNSHIP OF GRAND RAPIDS ORDAINS:

Section 1. **Planned Unit Development**. The zoning ordinance of the Charter Township of Grand Rapids is hereby amended by the amendment of Section 3.3 thereof, the zoning map, to rezone the following describe lands from the R-1 Single Family Residential District to the R-PUD Residential Planned Unit Development District in accordance with the final development plan of the Forest Hills Preserve Planned Unit Development, subject to all of the following terms and conditions of this ordinance:

> Part of the Southwest 1/4, Section 10, Town 7 North, Range 11 West, Township of Grand Rapids, Kent County Records, State of Michigan: Commencing at the Southwest corner of Section, thence East along the South Section line 297 feet; thence North parallel with the West Section line 341 feet; thence East parallel with the South Section line 100 feet; thence North parallel with the West Section line 36.15 feet; thence East parallel with the South Section line 345.5 feet; thence South parallel with the West Section line 377.15 feet; thence East along the South Section line to a point 458 feet West of the Southeast corner of the Southwest 1/4 of the Southwest 1/4; thence North parallel with the West 1/8 line 341 feet; thence East

parallel with the South Section line 128 feet; thence North parallel with the West 1/8 line 319 feet; thence East parallel with the South Section line, 330 feet to the West 1/8 line; thence North to the Northeast corner of the Southwest 1/4 of the Southwest 1/4; thence West to the Northwest corner of the Southwest 1/4 of the Southwest 1/4; thence South to the beginning. EXCEPT that part of the South 341 feet of the East 100 feet of the West 390 feet of the South 1/2 of the Southwest 1/4, which may lie within the West 6 acres thereof.

In the case of conflicts or discrepancies between any part of the final development plan and the terms of this ordinance, this ordinance shall control.

Section 2. **Conditions on the Planned Unit Development**. The rezoning of the above-described lands to the R-PUD District, in accordance with the development plan for the Forest Hills Preserve Planned Unit Development (the "Development"), is expressly subject to all of the following terms and conditions:

(a) Development Plan. The Development shall comply in all respects with the revised Development Plan (the "Plan") dated November 11, 2016, except where the Plan has been changed, revised or modified by this ordinance or pursuant to Section 13.16 of the zoning ordinance. The provisions of this ordinance shall control, except as to matters modified by subsequent review of the Township, in which case such modification shall control.

(b) Land Uses.

(i) The Development shall be constructed and used only for a multi-family residential development consisting of 11 residential buildings, a clubhouse, outdoor pool and maintenance building, accessory garage buildings, off-street parking area, open space and other features and amenities as shown on the Plan.

(ii) The clubhouse and outdoor pool shall be available only to residents or guests of residents of the Development, and shall not be made available for rental or used by the public at large.

(iii) The land uses permitted in the Development shall be only the multi-family residential and associated uses stated in this ordinance and shown on the Plan.

(c) Buildings.

(i) The Development shall consist of 11 two-story residential multi-family apartment buildings. Each of the buildings may consist of 16 apartment dwelling units, and the Development may have a dwelling unit density of up to eight dwelling units per acre if Section 15.5.2 of the zoning ordinance is amended to permit such dwelling unit density, under the terms of such amendment; in the absence thereof, the Development and the Plan shall be revised to comply with current Section 15.5 with respect to maximum dwelling unit density in the Development.

(ii) The buildings will contain two-bedroom apartments, each with a floor area of approximately 1,250 square feet. Each dwelling unit shall comply with the minimum floor area requirement stated in Section 15.6.2 of the zoning ordinance.

(iii) The apartment buildings shall be located and shall be set back from property lines, streets, and off-street parking areas shown on the Plan; provided, however, that the Plan shall be revised to show all (or typical) building setbacks from parking areas, garages and streets and the building-separation distances between Buildings 3, 4 and 5.

(iv) All buildings will be set back a minimum of 35 feet from the boundary of the Development, and there shall be at least a 25-foot no disturb zone around the perimeter of the Development in which no drives or parking areas shall be installed, and in which natural vegetation shall be preserved to the maximum extent possible. The Planning Commission or Site Plan Review Committee, upon final review of the project, may require additional plantings to supplement the buffer area.

(v) The apartment buildings shall have substantially the design and elevations shown on the drawings submitted with the PUD application. Buildings in the Development shall not exceed a height of 35 feet.

(vi) The clubhouse building, the maintenance building and the outdoor pool shall be located as shown on the Plan. The clubhouse building shall have substantially the appearance shown on the drawing submitted with the application.

(vii) To the extent feasible, while maintaining appropriate separation from natural features and property to the east, Building 9 shall be moved further away from the north boundary of the Development, and a retaining wall shall be constructed near the cul-de-sac to limit grading and disturbance in that area.

(d) Access; Off-Street Motor Vehicle Parking.

(i) Ingress to and egress from the Development shall be by means of two private street entrances extending north off Knapp Street.

(ii) The two street entrances to the Development shall be subject to the approval of the Kent County Road Commission as to their location and configuration. Any required deceleration lanes and other required elements of the street entrances shall be designed and constructed at the expense of the applicant, and shall be subject to final approval by the county road commission.

(iii) Subject to Road Commission approval, the center turn lane on Knapp Street, west of the Development, shall be extended to service the westerly entrance to the Development.

(iv) The streets in the Development shall be private streets, designed, constructed and completed in accordance with Township private street requirements, as stated in Chapter 27 of the zoning ordinance. The right-of-way of the private streets shall be at least 40 feet

wide. The private streets shall be paved in accordance with Section 27.7.3; the width of the pavement shall be at least 26 feet at all locations, in accordance with Section 27.7.5. The names of the private streets shall be subject to approval by the county road commission. Other aspects of the construction of the private streets shall comply with Section 27.7.

(v) Off-street motor vehicle parking areas shall be located as shown on the Plan. The parking areas and access drives, including all maneuvering lanes, shall be located as shown on the Plan, and shall be constructed with materials equal to or better than the standards established by the county road commission for commercial driveways. All internal driveways and parking areas shall be finished with an asphalt surface having a minimum thickness of 3.5 inches.

(vi) The off-street parking areas, sidewalks and internal access drives shall be maintained in good condition, free from dust, trash and debris.

(vii) The Development shall include at least 468 off-street parking spaces, of which 292 shall be outdoor spaces, located variously at each apartment building as shown on the Plan, and 176 of which shall be indoor garage spaces; each apartment building shall have a garage with 16 parking spaces, as shown on the Plan.

(viii) The east access drive shall be relocated some distance to the east to provide additional buffering to properties to the west. The Planning Commission, on final review, may require preservation of existing vegetation or supplemental plantings to buffer and screen neighboring properties.

(ix) The clubhouse building and outdoor pool shall have 30 parking spaces, included in the above-stated total number, as shown on the Plan.

(x) All aspects of the off-street parking areas shall comply with applicable provisions of Chapter 28 of the zoning ordinance.

(1) Each outdoor parking space shall be at least nine feet wide and at least 18 feet long.

(2) Maneuvering aisles within off-street parking areas shall range between 24 feet wide and 28 feet wide, as shown on the Plan.

(xi) All off-street parking areas shall comply with Section 28.5 as to parking lot surface and drainage, lighting, setbacks, areas for snow storage and other requirements. The Plan does not show landscaped islands in the parking areas [insert requirements, if any].

(e) Sanitary Sewer System and Public Water Supply.

(i) The Development shall be served by the public sanitary sewer system and the public water supply system. The necessary sewer and water mains, laterals and other appurtenances necessary to supply potable water to the buildings in the Development and to collect and transmit sewage from the buildings in the Development shall be installed according to Township specifications and dedicated to the public upon completion. Such sanitary sewer and water supply facilities shall be designed and installed at the sole expense of the applicant.

(ii) All aspects of the sanitary sewer system and water supply system within the Development shall be subject to the approval of the Township engineer.

(iii) The Developer shall obtain Township approval of the connection of the buildings in the Development to the public sanitary sewer system and the public water supply system under the terms of the Township water and sewer ordinances. All other aspects of the design, installation, operation and maintenance of the sanitary sewer system and the public water supply system within the Development shall comply with the terms of the ordinances.

(f) Storm Water Drainage.

(i) The applicant shall submit a storm water drainage plan. The storm water drainage plan and the design, construction and operation of the storm water drainage system

shall comply in all respects with the Township storm water ordinance. The drainage plan and storm water drainage system for the Development shall be reviewed by the Township engineer and shall be subject to the engineer's approval, under the terms of the storm water ordinance.

(ii) The use of the surface water drainage system in the Development and the discharge of waters from the storm sewer system and other elements of the surface water drainage system shall be accomplished so as to have no significant adverse effect upon the Development lands, or upon adjacent or nearby lands or surface waters, by reason of flooding, erosion, pollution or otherwise.

(iii) The storm water drainage system shall include such measures for storm water detention and/or retention, in order that storm water drainage from all improved areas within the Development shall be detained or retained in accordance with requirements of the Township storm water ordinance and those of the Township engineer.

(iv) As required by Section 7.03 of the Township Storm Water Ordinance, the applicant shall prepare and submit to the Township a Storm Water Maintenance Agreement, satisfactory to the Township, signed by all parties in interest in the Development lands, and providing for the timely and full implementation of the approved storm water plan for the Development. The Agreement shall, among other provisions, grant sufficient and convenient access to the Township for inspection and related purposes; shall require timely, proper and sufficient maintenance, repair and replacement of all storm water management facilities; establish adequate emergency overland flow-ways; and require all necessary maintenance, repair and replacement of such storm water facilities by the applicant at its expense or, in the absence or failure thereof, shall provide for the accomplishing of such work by the Township, with the cost thereof to be secured by an acceptable letter of credit given by the applicant, a lien or similar encumbrance on the Development lands or other security acceptable to the Township.

The Agreement shall be submitted to the Township attorney and shall be subject to the attorney's approval, prior to recording. If requested, the applicant shall submit a certified last owner of record search covering the Development property, as to establish the correct identity of all of the parties in interest in the Development property, for purposes of signing the Storm Water Maintenance Agreement. After recording, a copy of the Agreement as recorded shall be promptly submitted to the Township.

(v) The storm water drainage system shall also comply with the other requirements stated in the Township Engineer's letter of _____, 2016, and other or subsequent requirements of the Township Engineer with respect to storm water drainage, consistent with the Township Storm Water Ordinance and this Ordinance. Without limiting the generality of the foregoing, the engineer shall evaluate potential impact on elevation of water levels in the wetlands areas on and adjacent to the Development, and make requirements to prevent adverse effects on the wetlands.

(g) Open Space.

(i) The Development shall include dedicated open space equal in area to at least 50% of the area of the Development, based on total area, excluding street rights-of-way. The open space area shall include the existing wetland located in the northwesterly portion of the property.

(ii) The open space shall not be improved or developed, but shall consist only of the existing or proposed plantings and other landscaping features; provided, however, that open space areas may be used for passive recreation, such as by means of walking trails, viewing areas and the like.

(iii) The open space areas shall be maintained by the applicant or a legally established property association and shall be set aside for solely the passive use of residents of the Development and their guests.

(iv) The applicant shall prepare and submit for approval of the Township attorney a recordable restrictive covenant or comparable legal instrument, whereby the open space areas shall be permanently set aside as common open space, undeveloped, and to be used only for the permitted passive recreation uses specified herein. The restrictive covenant shall be legally sufficient to run with the land and thus be binding upon all subsequent owners of the property. Upon approval of the restrictive covenant by the Township attorney, it shall be recorded with the county register of deeds; after recording, a recorded copy of the instrument shall be promptly submitted to the Township zoning office.

(v) The Development shall also include the pond located north of Buildings 3, 4 and 5, together with the overlook area and structure shown on the site plan.

(h) Utilities. Natural gas service, electrical service and telephone and cable television service to the Development shall be by means of underground facilities.

(i) Soil Erosion and Sedimentation Control. In the construction and use of the Development, the applicant shall comply in all respects with any required soil erosion and sedimentation control permit. A copy thereof shall be submitted to the Township.

(j) Landscaping and Screening.

(i) The applicant has submitted a detailed landscape plan, including new plantings and preservation of existing tree areas.

(ii) Installation of landscaping shall comply with Section 29.4. Proposed plantings shall comply with the types of vegetation described in Section 29.5, or as otherwise may be permitted by the Planning Commission or Site Plan Review Committee.

(iii) The landscape plan shows greenbelts along portions of the east, north and south boundaries of the Development, and along the north and west boundaries of the R-1 parcel between the entrance roads. The applicant shall confirm that each greenbelt is at least 25 feet wide. As provided in Section 29.7, each 100 feet of length of the greenbelt shall include plantings of at least two deciduous canopy trees, two ornamental trees and four evergreen trees, or any combination thereof, or as otherwise specified by the Planning Commission or Site Plan Review Committee. In its discretion, the Planning Commission or Committee may permit berms or other landscape features within the greenbelt areas. The existing trees along the west property line shall remain.

(iv) The landscape plan shows front yard landscaping at the frontage of the Development along Knapp Street, as required by Section 29.8. There shall be at least two deciduous canopy trees, three evergreen trees and eight shrubs for each 100 feet in length of Knapp Street frontage within the Development, or as may otherwise be required by the Planning Commission or Site Plan Review Committee. Earthen berms may be included within the front yard landscaping, if permitted by the Planning Commission or Site Plan Review Committee.

(v) There shall be parking area landscaping in accordance with Section 29.9 and Section 14.6, except as otherwise permitted by the Site Plan Review Committee under Section 29.2.

(vi) All parking areas shall be sufficiently buffered by landscaping or through other means so that the headlights of vehicles within the parking areas do not cast substantial light onto adjacent R-1 zoned lands.

(vii) If, upon its review of the landscape plan, the Planning Commission or Site Plan Review Committee requires further or alternative landscaping, the applicant shall revise the landscape plan by the addition of such other plantings as may be required, and then submit a revised landscape plan for review or, in the Planning Commission's or Committee's discretion, the revised

plan may be submitted for review by the zoning administrator. The height of trees and shrubs when planted shall be subject to the approval of the Planning Commission or Site Plan Review Committee or, if so directed, such review and approval may be undertaken by the zoning administrator.

(k) Wetland Area. The Plan shows a substantial existing wetland area in the northwest portion of the property. The wetland, and other wetlands within the property, shall not be disturbed or otherwise adversely affected, except in accordance with all necessary wetland permits or other required approvals from the Michigan Department of Environmental Quality.

(l) Outdoor Lighting. An outdoor lighting plan has not been submitted, though the site layout plan shows outdoor light fixtures at six or more locations along the private streets. No detail is given as to light fixtures or the height of light poles. No parking light lighting or wall lighting on the buildings is shown. A photometric plan has not been submitted. All light fixtures shall be of the cut-off type, so as to direct lighting only downward. Further detail on outdoor lighting shall be submitted and it shall be subject to the approval of the Planning Commission or Site Plan Review Committee.

(m) Sidewalks; Non-motorized Trail.

(i) Concrete sidewalks at least five feet in width shall be constructed within the Development as shown on the Plan, including on one side of the private road extending to the cul-de-sac near the north boundary of the Development, and both sides of the east entrance driveway. In addition, a concrete sidewalk matching the width of the sidewalk located to the west shall be constructed between the westerly entrance and the terminus of the existing sidewalk to the west.

(ii) An easement for additional width, if required, for a future non-motorized pathway shall be granted across both locations where the Development has frontage on Knapp Street.

(n) Signage.

(i) No drawing or other detail regarding an identification sign for the Development has been submitted.

(ii) The applicant shall prepare and submit a detailed sign drawing of a proposed ground sign or signs stating the name of the Development. The sign drawing and other information submitted shall include dimensions of the sign or signs, the specific location thereof and details as to illumination, if any.

(iii) The identification sign or signs shall comply with the requirements for residential community signs stated in Table 30.11 of Section 30.11. Any such sign shall not be larger than 24 square feet nor higher than seven feet; it shall be located at least five feet away from property and street right-of-way lines.

(iv) In addition to an identification sign or signs, there may be directional signs within the Development, if approved by the Planning Commission or Site Plan Review Committee.

(v) Signage plans shall be subject to the approval of the Planning Commission or Site Plan Review Committee or, in its discretion, such approval may be undertaken by the zoning administrator.

(o) Fire Protection. The design, layout and construction of the Development shall be reviewed by the Township Fire Chief as to matters of public safety, emergency access and sufficiency of the fire protection water supply. The recommendations, if any, of the Fire Chief on these matters shall be complied with by the applicant, unless otherwise provided by an amendment in this ordinance.

(p) Phasing. The Development will be constructed in one phase.

(q) Review by Planning Commission and Site Plan Review Committee.

(i) The Plan, as it is required to be revised, amended and augmented by the terms of this ordinance, shall be subject to review and approval by the Planning Commission, particularly with respect to matters such as setback, no disturb area, center turn lane construction, relocation of Building 9, and relocation of the east driveway entrance consistent with the terms and intent of this ordinance. The Planning Commission may refer additional review to the Site Plan Review Committee, or may complete all needed reviews itself. Review by the Planning Commission and Site Plan Review Committee shall be guided by the provisions of Chapter 26, with respect to site plan review, and Chapters 14 and 15, with respect to applicable PUD requirements, and the provisions of this ordinance.

(ii) It is recognized that a development of the scope and complexity of this Development may require adjustment in certain of the regulatory provisions herein, once changes in the land and proposed building construction are further designed or after work at the site has commenced. The Township Board desires that such adjustments of a minor character or which are made necessary by minor conditions not known at the time of adoption of this ordinance be considered in a timely manner, consistent with established Township procedures.

Accordingly, the Planning Commission or Site Plan Review Committee may consider and approve minor adjustments and minor modifications in the terms hereof, if such adjustments or modifications would not be material or significant in relation to the entire Development; provided, however, that such action shall not include major changes in the Development or other matters included only within the legislative authority of the Township Board, other than as delegated herein. To assist in a determination as to whether particular adjustments or modifications would qualify as only minor changes in the Development, for purposes of this subparagraph, members of the Planning Commission or Committee may confer informally with the

Township Supervisor. Alternatively, if desired, the Site Plan Review Committee may refer such proposed adjustments or modifications to the Planning Commission, for decision.

Section 3. **Township Board Findings**. The Township Board determines that the Development satisfies the purposes of the R-PUD District as stated in Section 15.1 of the zoning ordinance, and the standards for approval of all PUDs, including but not limited to the following, if the requirements of this ordinance are timely and fully satisfied:

(a) The Development will result in a recognizable and substantial benefit to the ultimate users of the Development and to the Township and the public, where such benefit would otherwise be unfeasible or unlikely to be achieved.

(b) The Development will not result in a material increase in the need for public services, facilities and utilities or place a material burden upon the subject or surrounding land or the natural environment. While the construction and use of the Development would result in an increase in occupied building area, improvements in the utility systems serving this location are adequate to provide the necessary services for the additional building construction and use.

(c) The Township Comprehensive Land Use Plan serves as a guide for anticipated growth in a manner that is logical, aesthetically pleasing and economical. The Development is consistent with the goals and policies of the Comprehensive Plan, inasmuch as the Development will serve the current and future needs of Township residents and the area through unified and carefully controlled development.

(d) The Development will not result in significant adverse effects upon nearby or adjacent lands, and will not change the essential character of the surrounding area.

(e) The Development is designed and laid out to preserve natural resources and natural features to the fullest extent possible.

(f) The Development would be under such ownership or control that there would be identifiable entities having responsibility for completion of the Development in compliance with zoning ordinance requirements.

(g) The Development would be consistent with the public health, safety and general welfare. The conditions set forth herein with regard to the Development are determined to be those conditions which are necessary to insure that public services and facilities affected by the Development will be capable of accommodating increased public service demands caused by the Development, to protect the natural environment and to conserve natural resources and energy, to insure compatibility with adjacent land uses and to promote the use of land in a socially and economically desirable manner.

(h) Safe and efficient traffic flow will be maintained on adjacent nearby and internal streets once the Development has been established.

(i) In accordance with Sections 15.3.7 and 15.6.4 of the zoning ordinance, the Township Board finds that the standards for multi-family buildings with more than four units are satisfied, and accordingly, the Township Board specifically authorizes such buildings, as shown on the Plan.

Section 4. **Enforcement**.

(a) The Township may enforce the provisions of this ordinance and applicable provisions of the Zoning Ordinance, construction code and other ordinances, laws and regulations to the extent and in any manner provided by law. In the event that the applicant shall fail to carry out, either at all or on a timely basis, any provision or requirement of this ordinance or other applicable law, ordinance or regulation, the Township may through its building official or other Township agency issue and post a stop work order at the site of any improper or non-complying part of the Development, directing that all further construction of such part of the Development be ceased

forthwith, pending compliance with any applicable provisions of this ordinance or of other Township ordinances, regulations or state laws.

(b) Upon the issuance of any stop work order, the applicant shall comply fully therewith without delay. Upon the correction of any matters as to which the stop work order was issued, the Township shall promptly rescind and remove the stop work order, whereupon the applicant may again proceed with construction or other permissible activity as to the Development. The issuance and posting of any stop work order shall not be an exclusive remedy, but may be undertaken by the Township in addition to all other lawful means of enforcement.

Section 5. **Publication/Effective Date.** This Ordinance shall become effective seven days after its publication or seven days after the publication of a summary of its provisions in a local newspaper of general circulation; provided, however, that this ordinance shall not become effective until the effective date of that Township ordinance which, if adopted, amends Section 15.5 of the zoning ordinance to permit the dwelling unit density of a PUD in the R-PUD district to be up to eight dwelling units per acre, if the development has open space areas equal in area to at least 50% of the total land area of the development.

AYES: Members: _____

NAYS: Members: _____

ORDINANCE DECLARED ADOPTED.

_____
Michael J. DeVries, Supervisor
Charter Township of Grand Rapids

_____
Edward J. Robinette, Clerk
Charter Township of Grand Rapids

First Reading: _____

Second Reading: _____

Ordinance Becomes Effective: _____

STATE OF MICHIGAN)
) ss.
COUNTY OF KENT)

I hereby certify that the foregoing is a true and complete copy of an Ordinance adopted by the Township Board of the Charter Township of Grand Rapids at a public meeting held on the date first stated above, and I further certify that public notice of such meeting was given as provided by law.

_____
Edward J. Robinette, Clerk
Charter Township of Grand Rapids

MICHAEL J. DEVRIES
SUPERVISOR

EDWARD J. ROBINETTE
CLERK

DAVID A. VAN DYKE
TREASURER

GRAND RAPIDS TOWNSHIP
ESTABLISHED 1838

RUSTY MERCHANT
TRUSTEE

ROBERT W. ROTH
TRUSTEE

DAVID M. PIERANGELI
TRUSTEE

LEE VANPOPERING
TRUSTEE

Item # 8

December 20, 2016

TO: Grand Rapids Charter Township Board of Trustees

FROM: Michael J. DeVries
Township Supervisor

RE: Birds Trail Site Condominium approval

RECOMMENDATION

Consider the resolution to approve the Birds Trail final Site Condominium Plan.

BACKGROUND

See attached.

1836 EAST BELTLINE N.E. • GRAND RAPIDS, MI 49525-4514
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Michael J. Huff

Of Counsel
James R. Brown
John M. DeVries
Timothy J. Tornga[4]
Philip M. Idema
David N. Keyser
Daniel D. Hesslin
Larry J. Gardner
Stephen J. Mulder
Scott S. Brinkmeyer
Daniel J. Kozera, Jr.

Also Admitted in
[1]Delaware
[2]Illinois
[3]New York
[4]Ohio
[5]Wisconsin

December 14, 2016

Mr. Michael J. DeVries
Township Supervisor
Charter Township of Grand Rapids
1836 East Beltline Avenue, N.E.
Grand Rapids, MI 49525

Re: Birds Trail Final Site Condominium Plan

Dear Mike:

I enclose a proposed Township Board resolution which would approve the final site condominium plan of Birds Trail.

As you know, the Planning Commission adopted a resolution at a special meeting on December 13, approving the Birds Trail preliminary site condominium plan, and recommending that the Township Board approve the final site condominium plan.

Birds Trail is proposed as a residential site condominium of 16 units, for one single-family detached dwelling each, to be served by a private street extending west off Bird Avenue.

The enclosed resolution includes the same terms and conditions under which the Planning Commission approved the preliminary site condominium plan.

The resolution could be considered by the Township Board at the December 20 meeting or at any other Board meeting. The resolution would be effective at the time of its adoption.

Yours very truly,

James R. Brown

klk
By e-mail
cc w/enc: Edward J. Robinette
Wayne A. Harrall
Kara L. Hammond
Robert E. Bruggink

CHARTER TOWNSHIP OF GRAND RAPIDS

COUNTY OF KENT, MICHIGAN

At a regular meeting of the Township Board of the Charter Township of Grand Rapids, held at the Grand Rapids Charter Township Hall, 1836 E. Beltline Avenue, N.E., Grand Rapids, Michigan on the ___ day of _____, 2016, at 7:00 p.m.

PRESENT: _____

ABSENT: _____

The following preamble and resolution were offered by _____ and seconded by _____.

RESOLUTION APPROVING BIRDS TRAIL
FINAL SITE CONDOMINIUM PLAN

[Woods Builders Homes, Bird Avenue NE]

WHEREAS, Woods Builders Homes has applied to the Township for approval of the proposed Birds Trail site condominium, a residential development that would consist of 16 site condominium units, for one detached single-family dwelling each;

WHEREAS, access to the site condominium would be accomplished by a private road extending west off Bird Avenue, subject to Township private road requirements; and

WHEREAS, the Planning Commission reviewed the application for approval of the preliminary site condominium plan, approved the preliminary plan upon certain conditions at a special meeting on December 13, 2016, and recommended that the Township Board approve the final site condominium plan.

IT IS, THEREFORE, RESOLVED AS FOLLOWS:

1. ***Approval of Final Site Condominium Plan.*** Upon the terms and subject to the conditions of this resolution, the Township Board hereby approves the final site condominium

plan of Birds Trail Site Condominium, having a last revision date of October 19, 2016. The site condominium comprises the following described lands:

> THAT PART OF THE NW 1/4, AND THAT PART OF THE NE 1/4, SECTION 3, T7N, R11W, DESCRIBED AS BEGINNING AT THE SOUTHEAST CORNER OF LOT 247 OF WHISPERING PINES NO. 10; THENCE N00°22'E 41 3.08 FEET ALONG THE EAST LINE OF LOTS 247, 248 AND 249; THENCE S89°37'E 1076.20 FEET TO THE SOUTHEAST CORNER OF LOT 279 OF WHISPERING PINES NO. 11; THENCE S00°23'23"W 350.0 FEET TO THE SOUTHWEST CORNER OF LOT 294 OF WHISPERING PINES NO. 11; THENCE N89°39'E 398.03 FEET; THENCE S00°23'23"W 50.0 FEET ALONG THE CENTERLINE OF BIRD AVENUE; THENCE S89°39' W 1324.03 FEET ALONG THE SOUTH LINE OF THE NE 1/4, SECTION 3 TO THE CENTER OF SECTION 3; THENCE S89°47' W 150.0 FEET ALONG THE SOUTH LINE OF THE NW 1/4 OF SECTION 3 TO THE PLACE OF BEGINNING, GRAND RAPIDS CHARTER TOWNSHIP, KENT COUNTY, MICHIGAN

2. ***Terms and Conditions of Preliminary Site Condominium Plan Approval.*** The Township Board approves the final site condominium plan, subject to all of the following terms and conditions:

(a) *Compliance with Site Condominium Requirements.* The site condominium shall comply with Chapter 25 of the Township zoning ordinance, covering site condominiums, and shall also comply with the Michigan Condominium Act.

(b) *Final Site Condominium Plan.* The design, layout, construction and use of the site condominium shall comply with the final site condominium plan submitted to the Township, having the above-stated last revision date, except as to changes, additions and requirements therein under the terms of this resolution, and as to such matters, this resolution shall control.

(c) *Compliance with R-1 District.* The development of the land comprising the site condominium shall comply with the provisions of the R-1 Single Family Residential District.

(i) The final plan correctly indicates that each of the site condominium units would consist of at least 18,000 square feet, for properties in the R-1 District that are served by private sanitary sewage disposal systems and private water wells.

(ii) The minimum lot width requirement in the R-1 District is 100 feet, as measured at the minimum required front building setback line, such measurement to be along a straight line between the two side lot lines. In this regard, the applicant has confirmed that the width of Units 6, 7, 8 and 9, around the private road cul-de-sac, do in fact comply with the minimum 100-foot lot width, as measured at the building setback line, along a straight (not curved) line between the two side lot lines.

(d) *Single-Family Dwellings.*

(i) There shall be no more than 16 single-family detached dwellings within the site condominium, one of which shall be located within each site condominium unit.

(ii) The dwellings shall have at least the minimum floor area specified for dwellings in the R-1 Single Family Residential District, and shall otherwise comply with the terms of that district.

(e) *Permitted Land Uses.* The site condominium shall be designed, constructed and used only for detached single-family dwellings and permitted residential accessory uses.

(f) *Master Deed and Bylaws.*

(i) The master deed of the site condominium and the bylaws of the condominium association shall be submitted to the Township attorney prior to the recording of such documents, and they shall be subject to the approval of the attorney, consistent with the terms of this resolution. Following such approval by the Township attorney, the master deed and

bylaws shall be recorded; after recording, the applicant shall promptly submit recorded copies of both documents to the Township zoning office.

(ii) The master deed and condominium bylaws shall provide that as to any matters required by the Township, neither the master deed nor the bylaws shall be changed or amended without the prior approval of the Planning Commission and Township Board.

(g) *Sanitary Sewage Disposal.* Each dwelling within the site condominium shall be served by private septic tank and drain field systems located within each condominium unit, subject to the approval of the Kent County Health Department.

(h) *Water Supply.* Each dwelling within the site condominium shall be served by a private water well, subject to the approval of the Kent County Health Department.

(i) *Surface Water Drainage.*

(i) The drainage of surface waters shall be accomplished by designated drainage areas, culverts and other measures for the effective collection and dispersion of storm water run-off. Storm water management, including detention basins and other features of the storm water drainage system, shall comply with the conditions of approval required by the Township engineer.

(ii) The collection and dispersion of surface waters and all other aspects of the storm water drainage system shall comply with the Township Storm Water Ordinance and, further, the design and operation of the storm water drainage system shall be accomplished so as to have no significant adverse effect upon adjacent or nearby lands or surface waters, or upon any of the lands within the site condominium. Under the terms of the Township Storm Water Ordinance, a storm water permit shall be required.

(iii) The applicant shall fully comply with all of the requirements of the Township engineer as stated in the engineer's letter of December 2, 2016. In addition, the

Township engineer shall determine to his satisfaction that the building opening elevations of dwellings on lands adjacent to the subject land are at sufficient levels so that such dwellings are not at risk of serious adverse effects from the Township flowage of storm waters from the subject land.

(j) *Soil Erosion and Sedimentation Control.* In the construction and use of the site condominium, the applicant shall comply in all respects with any required soil erosion and sedimentation control permit. A copy of the permit shall be submitted to the Township, promptly following its issuance.

(k) *Private Street.*

(i) The design and construction of the private street shall comply in all respects with the Township private street requirements as stated in Chapter 27 of the zoning ordinance, except that the private street shall be paved to a width of 24 feet, without gravel shoulders; provided, however, that that part of the private street between Station 10 and Station 12, as shown on the site plan, shall be paved to a width of at least 28 feet, without gravel shoulders. The condominium plan shall be revised accordingly and the plan, as revised, shall be submitted to the Township zoning office. The entrance of the private street off Bird Avenue, and its configuration, shall be subject to the approval of the county road commission.

(ii) All street identification signs and traffic control signs shall comply with Township private street requirements or, in the absence thereof, with corresponding Kent County Road Commission requirements.

(iii) The final plan indicates that slight portions of the private street entrance off Bird Avenue encroach into the adjacent parcels to the north and to the south. The applicant shall obtain from each of the adjacent owners, and record, an easement or comparable instrument whereby all rights to such encroachment of the private street entrance are conveyed to

the applicant. Such easements shall be executed and recorded prior to commencement of construction of the private street. After the instruments have been recorded, recorded copies thereof shall be promptly submitted to the Township zoning office.

(l) *Open Space.*

(i) Section 25.3.3 of the Township zoning ordinance requires that a site condominium that has an average lot size of 12,000 square feet or greater include open space areas equal to at least 15% of the net calculated area of the site condominium. In this instance, the site condominium has condominium units of at least 18,000 square feet, in compliance with the R-1 District. The entire area of the site condominium is 10.5 acres. Under Section 25.3.3.d, private street rights-of-way are not included in determining the amount of required open space. Based on the total area of the private street right-of-way, 1.313 acres, the net area of the site condominium for purposes of computing open space is 9.187 acres. 15% of this figure is 1.378 acres. The site condominium plan shows that the open space area along the north property line consists of 1.57 acres, and accordingly, it complies with the 15% requirement.

(ii) The master deed shall provide that the open space area is a general common element of the site condominium, and that it shall remain in an undeveloped state in perpetuity, except for such amenities as may facilitate passive use of the open space by the owners of the condominium units, including walking trails, viewing areas and the like. The master deed shall also provide for continuous maintenance of the open space, including the removal of dead or diseased trees.

(iii) The provisions in the master deed with respect to the open space shall be subject to review by the Township attorney, and shall be legally sufficient to establish a restrictive covenant as to the open space, and that shall run with the land comprising the site condominium.

(m) *Sidewalks.* Section 25.3.5.a of the zoning ordinance generally requires that sidewalks at least five feet wide be installed in a site condominium. With certain exceptions, sidewalks are required along at least one side of a new residential street. However, under Section 25.3.5.c.ii, sidewalks are not required along a street providing frontage access to 20 or fewer dwelling units if the sidewalk will not provide a direct linkage between two existing or planned sidewalk segments. The site condominium plan does not include sidewalks along the private street, Birds Trail. Based on the above sidewalk provision and in view of the fact that Birds Trail would provide access to fewer than 20 dwellings, the Township Board determines that sidewalks are not required within the site condominium.

(n) *Bicycle Path.* Under Section 25.3.7, the Township may require the dedication of right-of-way for a bicycle path along the frontage of a development. The site condominium plan shows a 15-foot-wide easement for a bicycle path across the entire Birds Trail private street entrance to the site condominium. The applicant shall prepare and submit to the Township a signed easement, in recordable form, whereby the bicycle path easement is conveyed to the Township. The form and content of the easement document shall be subject to the approval of the Township attorney prior to recording. The proposed easement, in approved form, shall be signed by the applicant and submitted to the Township for recording not later than the completion of the Birds Trail private street.

(o) *Identification Sign.*

(i) The site condominium plan shows an identification sign for the site condominium to be located at the west line of the bicycle path easement. The plan shows the sign to be located in the center of the private street right-of-way, but it shall be moved to be at least five feet outside the street right-of-way, in order to comply with Table 30.8 of Section 30.8

of the Township zoning ordinance with respect to residential community signs in the R-1 District.

(ii) The identification sign shall comply with the requirements for residential community signs as stated in Table 30.8 of Section 30.8 of the zoning ordinance. Accordingly, the sign shall not be higher than seven feet nor larger than 24 square feet. The applicant shall submit an accurate drawing of the proposed sign, with dimensions and detail as to its appearance; the sign, as depicted in the sign drawing, shall be subject to the approval of the zoning administrator.

3. ***Findings Under Section 25.3 of the Zoning Ordinance.*** The Township Board determines that the requirements for approval of the final site condominium plan under the terms of Section 25.3 of the Township Zoning Ordinance will have been satisfied upon compliance with the terms of this resolution.

4. ***Findings Under Section 26.4 of the Zoning Ordinance.*** Upon review of the final site condominium plan, the Township Board determines that the requirements of Section 26.4 will have been satisfied upon compliance with the terms of this resolution, as follows:

(a) The site condominium would be in compliance with applicable requirements of the zoning ordinance.

(b) The site condominium would promote the intent and purposes of the zoning ordinance.

(c) The site condominium would be compatible with adjacent land uses, the natural environment and the capacities of public services and facilities affected by the development.

(d) The site condominium would be consistent with the public health, safety and welfare needs of the Township.

AYES: _____

NAYS: _____

RESOLUTION DECLARED ADOPTED.

_____
Edward J. Robinette, Township Clerk

MICHAEL J. DEVRIES
SUPERVISOR

EDWARD J. ROBINETTE
CLERK

DAVID A. VAN DYKE
TREASURER

GRAND RAPIDS TOWNSHIP
ESTABLISHED 1836

RUSTY MERCHANT
TRUSTEE

ROBERT W. ROTH
TRUSTEE

DAVID M. PIERANGELI
TRUSTEE

LEE VANPOPERING
TRUSTEE

Item # 9

December 20, 2016

TO: Grand Rapids Charter Township Board of Trustees

FROM: Michael J. DeVries
Township Supervisor

RE: 2016 Budget Amendments

RECOMMENDATION

Consider approval of the 2016 General Fund and Improvement Revolving Fund Budget Amendments.

BACKGROUND

See attached.

1836 EAST BELTLINE N.E. • GRAND RAPIDS, MI 49525-4514
PHONE: (616) 361-7391 • FAX: (616) 361-6620 • WEB SITE: WWW.GRANDRAPIDSTWP.ORG

-2016-
Budget Amendments

GENERAL FUND

	Revenue	BUDGET	CHANGE	AMENDED BUDGET
000	101-000-998 Transfer In	0	1,000,000	1,000,000
	Total REVENUE	0	1,000,000	1,000,000

	Expenditures	BUDGET	CHANGE	AMENDED BUDGET
257	101-257-701 Assessors Wage	53,460	3,540	57,000
	101-257-705 Deputy Assessors Wage	39,650	4,350	44,000
260	101-260-801 Workers Comp/Liability	1,600	18,400	20,000
	101-260-826 Legal Fees	127,750	22,250	150,000
262	101-262-737 Election Expenses	8,000	2,500	10,500
336	101-336-701 Fire Dept Wages	280,000	(60,000)	220,000
721	101-721-701 Planning Board Wages	12,000	3,000	15,000
756	101-756-976 Land Acquisition	0	1,250,000	1,250,000

IMPROVEMENT REVOLVING FUND

	Expenditures	BUDGET	CHANGE	AMENDED BUDGET
996	246-996-999 Transfer Out	0	1,000,000	1,000,000
	Total EXPENDITURE	0	1,000,000	1,000,000

12/16/2016 klh

REVENUE AND EXPENDITURE REPORT FOR GRAND RAPIDS TOWNSHIP

PERIOD ENDING 12/31/2016

GL NUMBER	DESCRIPTION	YTD BALANCE 12/31/2015 NORMAL (ABNORMAL)	END BALANCE 12/31/2015 NORMAL (ABNORMAL)	2016 AMENDED BUDGET	YTD BALANCE 12/31/2016 NORMAL (ABNORMAL)	% BDGT USED
Fund 101 - GENERAL FUND						
Revenues						
Dept 000-000						
101-000-401	PUBLIC SAFETY TAXES	730,227.65	730,227.65	766,388.00	765,116.19	99.83
101-000-402	TOWNSHIP TAXES	644,701.25	644,701.25	676,622.00	675,499.85	99.83
101-000-403	DELINQUENT TAXES	117.07	117.07	120.00	86.74	72.28
101-000-404	TRAILER FEES	180.00	180.00	220.00	71.00	32.27
101-000-447	SUMMER TAX ADMINISTRATION	25,018.00	25,018.00	25,400.00	25,221.00	99.30
101-000-451	COMCAST	209,869.71	209,869.71	205,000.00	216,012.25	105.37
101-000-454	CELL TOWER LEASE EXTENSION	0.00	0.00	6,125.00	6,125.00	100.00
101-000-455	AMERICAN TOWER	59,492.64	59,492.64	58,000.00	54,135.45	93.34
101-000-456	MICHIGAN BELL/AT&T	118,063.81	118,063.81	110,000.00	112,244.24	102.04
101-000-486	INSPECTION FEES	0.00	0.00	0.00	0.00	0.00
101-000-501	FEDERAL GRANT	2,073.00	2,073.00	0.00	0.00	0.00
101-000-576	STATE - SALES TAX	1,297,715.00	1,297,715.00	1,340,000.00	1,085,769.00	81.03
101-000-580	ELECTION REIMBURSEMENT	18,109.22	18,109.22	24,000.00	21,774.29	90.73
101-000-581	CONTRIBUTON FROM LOCAL UNITS	35,128.00	35,128.00	0.00	1,000.00	100.00
101-000-607	PLANNING/ZONING	23,190.43	23,190.43	14,000.00	22,425.00	160.18
101-000-608	CEDAR SPRINGS ASSESSING SERVICES	0.00	0.00	10,000.00	8,000.00	80.00
101-000-625	METRO ACT FEES	7,092.37	7,092.37	6,800.00	9,942.32	146.21
101-000-626	TOWNSHIP CEMETERY FEES	200.00	200.00	300.00	400.00	133.33
101-000-651	DOG LICENSE FEES	52.80	52.80	0.00	36.80	100.00
101-000-664	WOODCLIFF PARK ASSOCIATION	4,000.00	4,000.00	1,100.00	1,100.00	100.00
101-000-665	INTEREST ON INVESTMENTS	3,768.75	3,768.75	5,000.00	5,432.63	108.65
101-000-666	SHELTER RENTAL	6,640.00	6,640.00	6,000.00	5,780.00	96.33
101-000-668	FIELD RENTAL	5,700.00	5,700.00	5,500.00	4,820.00	87.64
101-000-669	INTEREST ON DELINQUENT TAXES	2,055.23	2,055.23	1,400.00	1,492.38	106.60
101-000-670	PENALTY ON DELINQUENT TAXES	5,481.56	5,481.56	4,500.00	5,869.09	130.42
101-000-671	MISCELLANEOUS INCOME	4,822.32	4,822.32	2,000.00	3,281.24	164.06
101-000-998	TRANSFER IN	0.00	0.00	0.00	0.00	0.00
Total Dept 000-000		3,203,698.81	3,203,698.81	3,268,475.00	3,031,634.47	92.75
TOTAL REVENUES		3,203,698.81	3,203,698.81	3,268,475.00	3,031,634.47	92.75
Expenditures						
Dept 100-GENERAL FUND						
101-100-701	TOWNSHIP BOARD WAGES	24,534.00	24,534.00	24,440.00	23,500.00	96.15
101-100-702	TOWNSHIP BOARD SOC SEC/MEDICARE	1,869.67	1,869.67	1,870.00	1,797.76	96.14
101-100-860	TOWNSHIP BOARD EXPENSES/TRAINING	0.00	0.00	0.00	0.00	0.00
Total Dept 100-GENERAL FUND		26,403.67	26,403.67	26,310.00	25,297.76	96.15
Dept 171-SUPERVISOR						
101-171-701	SUPERVISOR WAGES	61,398.00	61,398.00	68,172.00	65,688.00	96.36
101-171-702	SUPERVISOR SOC SEC/MEDICARE	4,394.11	4,394.11	5,216.00	4,703.20	90.17
101-171-717	SUPERVISOR PENSION	7,329.00	7,329.00	8,180.00	7,884.11	96.38
101-171-860	SUPERVISOR EXPENSES/TRAINING	1,319.36	1,319.36	1,400.00	412.06	29.43
Total Dept 171-SUPERVISOR		74,440.47	74,440.47	82,968.00	78,687.37	94.84
Dept 215-CLERK						
101-215-701	CLERK WAGES	29,039.00	29,039.00	38,090.00	36,625.00	96.15
101-215-702	CLERK SOC SEC/MEDICARE	2,906.38	2,906.38	5,056.00	3,850.39	76.15

PERIOD ENDING 12/31/2016

GL NUMBER	DESCRIPTION	YTD BALANCE 12/31/2015 NORMAL (ABNORMAL)	END BALANCE 12/31/2015 NORMAL (ABNORMAL)	2016 AMENDED BUDGET	YTD BALANCE 12/31/2016 NORMAL (ABNORMAL)	% BDGT USED
Fund 101 - GENERAL FUND						
Expenditures						
101-215-704	CLERK'S OFFICE ASSISTANT WAGES	9,831.00	9,831.00	28,000.00	13,706.89	48.95
101-215-717	CLERK DEPT PENSION	3,432.00	3,432.00	4,570.00	4,395.00	96.17
101-215-860	CLERK EXPENSES/TRAINING	130.30	130.30	2,500.00	188.76	7.55
101-215-958	CONTRACTUAL	0.00	0.00	0.00	0.00	0.00
Total Dept 215-CLERK		45,338.68	45,338.68	78,216.00	58,766.04	75.13
Dept 247-BOARD OF REVIEW						
101-247-701	BOARD OF REVIEW WAGES	1,743.75	1,743.75	2,200.00	1,075.00	48.86
101-247-702	BOARD OF REVIEW SOC SEC/MEDICARE	133.40	133.40	170.00	82.24	48.38
101-247-860	BOARD OF REVIEW EXPENSES/TRAINING	420.48	420.48	500.00	408.34	81.67
Total Dept 247-BOARD OF REVIEW		2,297.63	2,297.63	2,870.00	1,565.58	54.55
Dept 253-TREASURER						
101-253-701	TREASURER WAGES	15,264.00	15,264.00	18,720.00	18,000.00	96.15
101-253-702	TREASURER SOC SEC/MEDICARE	5,550.12	5,550.12	6,325.00	5,782.02	91.42
101-253-705	DEPUTY TREASURER WAGES	63,361.78	63,361.78	63,960.00	62,730.01	98.08
101-253-717	TREASURER PENSION	9,283.41	9,283.41	9,922.00	9,687.60	97.64
101-253-819	PROPERTY TAX ADMINISTRATION	10,390.40	10,390.40	11,000.00	6,772.10	61.56
101-253-860	TREASURER EXPENSES/TRAINING	377.62	377.62	1,500.00	100.44	6.70
Total Dept 253-TREASURER		104,227.33	104,227.33	111,427.00	103,072.17	92.50
Dept 257-ASSESSOR						
101-257-701	ASSESSOR WAGES	40,085.98	40,085.98	53,468.00	51,992.00	97.24
101-257-702	ASSESSOR SOC SEC/MEDICARE	4,942.58	4,942.58	7,124.00	6,802.00	95.48
101-257-705	DEPUTY ASSESSOR WAGES	27,574.50	27,574.50	39,650.00	39,615.60	99.91
101-257-717	ASSESSOR PENSION	7,982.15	7,982.15	11,174.00	10,994.35	98.39
101-257-860	ASSESSOR EXPENSES/TRAINING	2,498.13	2,498.13	2,000.00	3,205.08	160.25
101-257-958	CONTRACTUAL	12,000.00	12,000.00	0.00	0.00	0.00
Total Dept 257-ASSESSOR		95,083.34	95,083.34	113,416.00	112,609.03	99.29
Dept 260-GENERAL OFFICE						
101-260-701	GENERAL OFFICE WAGES	24,924.01	24,924.01	36,450.00	31,597.63	86.69
101-260-702	GENERAL OFFICE SOC SEC/MEDICARE	1,850.77	1,850.77	2,641.00	2,417.21	91.53
101-260-715	HSA DEDUCTIBLE EXPENSE	5,226.00	5,226.00	5,226.00	5,226.00	100.00
101-260-716	HEALTH INSURANCE	49,378.80	49,378.80	50,180.00	51,175.95	101.98
101-260-717	GENERAL OFFICE PENSION	0.00	0.00	0.00	0.00	0.00
101-260-718	MISCELLANEOUS MEDICAL EXPENSE	11,742.00	11,742.00	11,742.00	11,742.00	100.00
101-260-719	LIFE INSURANCE	1,852.11	1,852.11	1,150.00	1,540.77	133.98
101-260-721	UNEMPLOYMENT PAYMENTS	0.00	0.00	0.00	0.00	0.00
101-260-722	RECOGNITION AWARDS	300.00	300.00	300.00	0.00	0.00
101-260-724	ACCIDENTAL DEATH/DISMEMBERMENT	0.00	0.00	275.00	360.00	130.91
101-260-725	HEALTH INSURANCE	(9,130.94)	(9,130.94)	(10,036.00)	(9,914.00)	98.78
101-260-727	OFFICE SUPPLIES	9,834.43	9,834.43	12,000.00	6,509.81	54.25
101-260-728	POSTAGE	14,776.83	14,776.83	12,500.00	15,631.60	125.05
101-260-801	WORKERS COMP/LIABILITY INSURANCE	14,929.52	14,929.52	1,600.00	18,580.06	1,161.25
101-260-802	AUDIT FEES	13,000.00	13,000.00	12,000.00	12,000.00	100.00
101-260-804	BANK FEES	7,066.17	7,066.17	8,500.00	3,824.65	45.00

PERIOD ENDING 12/31/2016

GL NUMBER	DESCRIPTION	YTD BALANCE 12/31/2015 NORMAL (ABNORMAL)	END BALANCE 12/31/2015 NORMAL (ABNORMAL)	2016 AMENDED BUDGET	YTD BALANCE 12/31/2016 NORMAL (ABNORMAL)	% BDGT USED
Fund 101 - GENERAL FUND						
Expenditures						
101-260-815	MEMBERSHIP FEES	14,109.31	14,109.31	15,000.00	14,071.50	93.81
101-260-826	LEGAL FEES	66,011.64	66,011.64	127,750.00	139,059.24	108.85
101-260-851	TELEPHONE	7,444.70	7,444.70	8,000.00	6,415.12	80.19
101-260-860	OFFICE EXPENSES/TRAINI	88.00	88.00	400.00	677.86	169.47
101-260-900	LEGAL NOTICE PUBLICATIONS	1,144.00	1,144.00	1,500.00	1,882.09	125.47
101-260-931	OFFICE EQUIPMENT MAINTENANCE	6,858.90	6,858.90	7,500.00	7,543.96	100.59
101-260-940	RECORD STORAGE	3,531.91	3,531.91	2,800.00	2,208.96	78.89
101-260-956	OFFICE MISCELLANEOUS EXPENSES	1,145.04	1,145.04	1,200.00	2,069.80	172.48
101-260-970	CAPITAL OUTLAY	1,400.00	1,400.00	5,000.00	12,538.71	250.77
101-260-980	COMPUTER SUPPORT	20,166.97	20,166.97	12,000.00	20,780.56	173.17
101-260-982	TAXES ABATED/WRITTEN OFF	3,690.28	3,690.28	1,000.00	2,089.85	208.99
Total Dept 260-GENERAL OFFICE		271,340.45	271,340.45	326,678.00	360,029.33	110.21
Dept 262-ELECTION BOARDS						
101-262-701	ELECTION BOARD WAGES	10,282.81	10,282.81	40,000.00	40,239.59	100.60
101-262-702	ELECTION BOARD SOC SEC/MEDICARE	88.25	88.25	400.00	272.32	68.08
101-262-717	TWP PENSION	15.46	15.46	50.00	49.83	99.66
101-262-727	ELECTION EXPENSES	6,997.71	6,997.71	8,000.00	21,983.23	274.79
101-262-958	ELECTION CONTRACTUAL	1,010.40	1,010.40	15,600.00	0.00	0.00
101-262-970	CAPITAL OUTLAY	100.63	100.63	1,000.00	1,288.42	128.84
Total Dept 262-ELECTION BOARDS		18,495.26	18,495.26	65,050.00	63,833.39	98.13
Dept 265-BUILDING						
101-265-921	CONSUMERS ENERGY	12,733.65	12,733.65	15,500.00	12,004.47	77.45
101-265-922	DTE	5,252.85	5,252.85	8,500.00	3,854.73	45.35
101-265-930	MAINTENANCE SUPPLIES	3,467.23	3,467.23	5,000.00	2,181.34	43.63
101-265-931	BUILDING UPKEEP	69,179.47	69,179.47	68,000.00	64,637.95	95.06
101-265-956	BLDG MISCELLANEOUS EXPENSES	866.08	866.08	1,500.00	1,291.27	86.08
101-265-958	CONTRACTUAL	53,643.68	53,643.68	55,000.00	57,539.37	104.62
101-265-959	EB MEDIAN EXPENSE	3,583.00	3,583.00	4,000.00	5,872.76	146.82
101-265-970	CAPITAL OUTLAY	0.00	0.00	10,000.00	777.65	7.78
Total Dept 265-BUILDING		148,725.96	148,725.96	167,500.00	148,159.54	88.45
Dept 276-CEMETERY						
101-276-810	BURIAL EXPENSES	0.00	0.00	300.00	0.00	0.00
Total Dept 276-CEMETERY		0.00	0.00	300.00	0.00	0.00
Dept 301-POLICE						
101-301-958	EAST PRECINCT - CONTRACTUAL	375,441.97	375,441.97	410,000.00	281,219.34	68.59
Total Dept 301-POLICE		375,441.97	375,441.97	410,000.00	281,219.34	68.59
Dept 302-AMBULANCE						
101-302-824	AMBULANCE MEDICAL SUPPLIES	3,445.26	3,445.26	5,000.00	2,913.33	58.27
101-302-958	CONTRACTUAL	155,090.00	155,090.00	160,895.00	160,895.00	100.00

PERIOD ENDING 12/31/2016

GL NUMBER	DESCRIPTION	YTD BALANCE 12/31/2015 NORMAL (ABNORMAL)	END BALANCE 12/31/2015 NORMAL (ABNORMAL)	2016 AMENDED BUDGET	YTD BALANCE 12/31/2016 NORMAL (ABNORMAL)	% BDGT USED
Fund 101 - GENERAL FUND						
Expenditures						
Total Dept 302-AMBULANCE		158,535.26	158,535.26	165,895.00	163,808.33	98.74
Dept 336-FIRE DEPARTMENT						
101-336-701	FIRE DEPARTMENT WAGES	274,941.91	274,941.91	280,000.00	206,754.89	73.84
101-336-702	FIRE DEPARTMENT SOC SEC/MEDICARE	29,632.37	29,632.37	32,000.00	25,051.45	78.29
101-336-703	FIRE DEPARTMENT FULL TIME OT WAGES	12,254.80	12,254.80	8,200.00	7,466.38	91.05
101-336-704	FIRE DEPARTMENT POC WAGES	112,410.69	112,410.69	127,000.00	125,702.61	98.98
101-336-705	FIRE DEPARTMENT POC OT WAGES	2,112.86	2,112.86	2,800.00	2,961.67	105.77
101-336-715	HSA DEDUCTIBLE EXPENSE	7,839.00	7,839.00	7,840.00	6,097.00	77.77
101-336-716	HEALTH INSURANCE	80,773.20	80,773.20	82,700.00	69,340.12	83.85
101-336-717	FD PENSION	28,587.80	28,587.80	32,785.00	25,706.56	78.41
101-336-718	FD MISCELLANEOUS MEDICAL EXPENSE	16,896.00	16,896.00	16,900.00	13,346.00	78.97
101-336-719	FD LIFE INSURANCE	1,379.61	1,379.61	1,080.00	1,066.18	98.72
101-336-722	FD RECOGNITION AWARDS	250.00	250.00	300.00	400.00	133.33
101-336-723	FD SICKNESS/ACCIDENT INSURANCE	3,163.00	3,163.00	3,800.00	0.00	0.00
101-336-724	ACCIDENTAL DEATH/DISMEMBERMENT	0.00	0.00	75.00	3,163.00	4,217.33
101-336-725	HEALTH INSURANCE	(15,313.70)	(15,313.70)	17,134.00	(14,568.42)	(85.03)
101-336-727	FD OFFICE SUPPLIES	1,364.74	1,364.74	2,500.00	1,944.09	77.76
101-336-775	FIRE DEPT GAS FOR VEHICLES	11,095.30	11,095.30	13,000.00	8,085.41	62.20
101-336-801	WORKERS COMP INSURANCE	22,959.49	22,959.49	30,000.00	16,130.94	53.77
101-336-821	FIRE DEPT PHYSICALS/PRE EMPLOY	7,563.00	7,563.00	7,000.00	6,203.50	88.62
101-336-822	FIRE DEPT VEHICLE REPAIRS	23,207.88	23,207.88	16,000.00	20,907.28	130.67
101-336-823	FIRE DEPT EQUIPMENT REPAIRS	2,088.05	2,088.05	3,000.00	2,706.90	90.23
101-336-824	FIRE DEPT MEDICAL SUPPLIES	536.98	536.98	2,100.00	1,323.35	63.02
101-336-825	FIRE DEPT EDUCATION	5,513.39	5,513.39	6,500.00	4,409.82	67.84
101-336-851	TELEPHONE	0.00	0.00	0.00	0.00	0.00
101-336-855	FIRE DEPT R & M SUPPLIES	563.09	563.09	1,200.00	94.94	7.91
101-336-860	FD EXPENSES/TRAINI	899.51	899.51	600.00	0.00	0.00
101-336-920	FIRE DEPT SEWER AND WATER	2,042.67	2,042.67	2,200.00	2,012.27	91.47
101-336-921	ELECTRIC - STATION 2	1,621.76	1,621.76	1,500.00	1,426.30	95.09
101-336-922	DTE - STATION 2	1,391.12	1,391.12	2,700.00	1,048.69	38.84
101-336-924	ELECTRIC - STATION 3	1,968.48	1,968.48	2,200.00	1,982.91	90.13
101-336-925	DTE - STATION 3	1,512.55	1,512.55	2,800.00	1,173.89	41.92
101-336-932	FIRE DEPT RADIO R & M	149.40	149.40	1,700.00	568.64	33.45
101-336-955	FIRE DEPT UNIFORMS	21,192.15	21,192.15	5,000.00	14,618.06	292.36
101-336-956	FD MISC SUPPLIES	3,464.90	3,464.90	2,000.00	3,621.35	181.07
101-336-957	FIRE DEPARTMENT DRY CLEANING	614.89	614.89	1,200.00	230.95	19.25
101-336-958	CONTRACTUAL	2,465.00	2,465.00	0.00	5,037.00	100.00
101-336-959	FD PUBLIC RELATIONS	936.15	936.15	1,000.00	1,190.14	119.01
101-336-970	CAPITAL OUTLAY	51,720.70	51,720.70	15,000.00	13,515.34	90.10
Total Dept 336-FIRE DEPARTMENT		719,798.74	719,798.74	731,814.00	580,719.21	79.35
Dept 371-ORDINANCE ENFORCEMENT						
101-371-958	CONTRACTUAL	0.00	0.00	0.00	0.00	0.00
Total Dept 371-ORDINANCE ENFORCEMENT		0.00	0.00	0.00	0.00	0.00
Dept 441						
101-441-958	CONTRACTUAL	0.00	0.00	0.00	0.00	0.00
Total Dept 441		0.00	0.00	0.00	0.00	0.00

GL NUMBER	DESCRIPTION	YTD BALANCE 12/31/2015 NORMAL (ABNORMAL)	END BALANCE 12/31/2015 NORMAL (ABNORMAL)	2016 AMENDED BUDGET	YTD BALANCE 12/31/2016 NORMAL (ABNORMAL)	% BDGT USED
Fund 101 - GENERAL FUND						
Expenditures						
Dept 445-ENGINEERING/ROADS						
101-445-800	DRAIN CONSTRUCTION	7,379.81	7,379.81	6,500.00	9,275.64	142.70
101-445-805	NPDES	2,789.00	2,789.00	2,800.00	2,789.00	99.61
101-445-810	ROAD CONSTRUCTION	537,415.35	537,415.35	250,000.00	271,892.17	108.76
101-445-830	ENGINEERING SERVICES	2,694.46	2,694.46	4,500.00	2,669.20	59.32
101-445-832	PATHWAYS	131,617.66	131,617.66	50,000.00	5,525.00	11.05
Total Dept 445-ENGINEERING/ROADS		681,896.28	681,896.28	313,800.00	292,151.01	93.10
Dept 447-COURTHOUSE AT KNAPP'S CORNER						
101-447-931	COURTHOUSE AT KNAPPS CORNER	0.00	0.00	1,200.00	0.00	0.00
Total Dept 447-COURTHOUSE AT KNAPP'S CORNER		0.00	0.00	1,200.00	0.00	0.00
Dept 448-STREET LIGHTING						
101-448-926	STREET LIGHTS	566.14	566.14	1,000.00	332.63	33.26
Total Dept 448-STREET LIGHTING		566.14	566.14	1,000.00	332.63	33.26
Dept 721-PLANNING DEPARTMENT						
101-721-701	PLANNING BOARD WAGES	11,860.00	11,860.00	12,000.00	12,800.00	106.67
101-721-702	PLANNER SOC SEC/MEDICARE	4,157.09	4,157.09	3,585.00	3,614.08	100.81
101-721-705	PLANNER WAGES	42,319.41	42,319.41	34,816.00	35,424.15	101.75
101-721-715	HSA DEDUCTIBLE EXPENSE	0.00	0.00	0.00	0.00	0.00
101-721-716	HEALTH INSURANCE	0.00	0.00	0.00	0.00	0.00
101-721-717	PLANNER PENSION	1,542.20	1,542.20	1,797.00	1,739.04	96.77
101-721-718	MISCELLANEOUS MEDICAL EXPENSE	0.00	0.00	0.00	0.00	0.00
101-721-719	LIFE INSURANCE	0.00	0.00	0.00	0.00	0.00
101-721-724	ACCIDENTAL DEATH/DISMEMBERMENT	0.00	0.00	0.00	0.00	0.00
101-721-725	INSURANCE	0.00	0.00	0.00	0.00	0.00
101-721-860	PLANNER EXPENSES/TRAINING	408.69	408.69	500.00	8.31	1.66
101-721-956	CONTRACT PLANNER	0.00	0.00	0.00	0.00	0.00
101-721-980	REGIS/GIS	33,612.50	33,612.50	34,000.00	33,998.00	99.99
Total Dept 721-PLANNING DEPARTMENT		93,899.89	93,899.89	86,698.00	87,583.58	101.02
Dept 728						
101-728-807	RIGHT PLACE PROGRAM	5,000.00	5,000.00	5,000.00	5,000.00	100.00
Total Dept 728		5,000.00	5,000.00	5,000.00	5,000.00	100.00
Dept 756						
101-756-701	REC COMMITTEE WAGE	600.00	600.00	1,500.00	0.00	0.00
101-756-702	REC COMMITTEE SOC SEC/MEDICARE	45.67	45.67	115.00	0.00	0.00
101-756-970	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
101-756-971	3286 KNAPP STREET	2,686.44	2,686.44	2,800.00	2,713.70	96.92
101-756-972	TOWNSHIP SIGNS	0.00	0.00	3,500.00	0.00	0.00
101-756-973	4245 LEONARD STREET NE	1,843.16	1,843.16	12,000.00	0.00	0.00
101-756-974	CRAHEN VALLEY PARK	219,502.67	219,502.67	450,000.00	414,988.88	92.22
101-756-976	LAND ACQUISITION	10,000.00	10,000.00	0.00	3,138.38	100.00

PERIOD ENDING 12/31/2016

GL NUMBER	DESCRIPTION	YTD BALANCE 12/31/2015 NORMAL (ABNORMAL)	END BALANCE 12/31/2015 NORMAL (ABNORMAL)	2016 AMENDED BUDGET	YTD BALANCE 12/31/2016 NORMAL (ABNORMAL)	% BDGT USED
Fund 101 - GENERAL FUND						
Expenditures						
Total Dept 756		234,677.94	234,677.94	469,915.00	420,840.96	89.56
Dept 996-TRANSFER OUT						
101-996-999	TRANSFER OUT	400,000.00	400,000.00	0.00	0.00	0.00
Total Dept 996-TRANSFER OUT		400,000.00	400,000.00	0.00	0.00	0.00
TOTAL EXPENDITURES		3,456,169.01	3,456,169.01	3,160,057.00	2,783,675.27	88.09
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		3,203,698.81	3,203,698.81	3,268,475.00	3,031,634.47	92.75
TOTAL EXPENDITURES		3,456,169.01	3,456,169.01	3,160,057.00	2,783,675.27	88.09
NET OF REVENUES & EXPENDITURES		(252,470.20)	(252,470.20)	108,418.00	247,959.20	228.71

PERIOD ENDING 12/31/2016

GL NUMBER	DESCRIPTION	YTD BALANCE 12/31/2015 NORMAL (ABNORMAL)	END BALANCE 12/31/2015 NORMAL (ABNORMAL)	2016 AMENDED BUDGET	YTD BALANCE 12/31/2016 NORMAL (ABNORMAL)	% BDGT USED
Fund 246 - IMPROVEMENT REVOLVING FUND						
Revenues						
Dept 000-000						
246-000-665	INTEREST ON INVESTMENTS	11,397.81	11,397.81	9,000.00	12,150.92	135.01
246-000-670	PENALTY ON SPECIAL ASSESSMENTS	0.00	0.00	0.00	0.00	0.00
246-000-671	MISCELLANEOUS INCOME	9,500.00	9,500.00	1,275.00	8,616.35	675.79
246-000-672	INTEREST SPECIAL ASSESSMENTS	0.00	0.00	0.00	0.00	0.00
246-000-675	WATER/SEWER EXTENSION	85,000.00	85,000.00	0.00	67,926.00	100.00
246-000-686	COURTHOUSE PROPERTY	0.00	0.00	0.00	0.00	0.00
246-000-998	TRANSFER IN	0.00	0.00	0.00	0.00	0.00
Total Dept 000-000		105,897.81	105,897.81	10,275.00	88,693.27	863.19
Dept 440-CAMERON/SCHIMPERLE						
246-440-675	ASSESSMENTS	0.00	0.00	0.00	0.00	0.00
Total Dept 440-CAMERON/SCHIMPERLE		0.00	0.00	0.00	0.00	0.00
Dept 482-NORTHEAST						
246-482-675	ASSESSMENTS	0.00	0.00	0.00	0.00	0.00
Total Dept 482-NORTHEAST		0.00	0.00	0.00	0.00	0.00
Dept 487-WHITE HILLS						
246-487-675	ASSESSMENTS	0.00	0.00	0.00	0.00	0.00
Total Dept 487-WHITE HILLS		0.00	0.00	0.00	0.00	0.00
Dept 490-WOODSBORO/WOODSBORO COURT						
246-490-675	ASSESSMENTS	0.00	0.00	0.00	0.00	0.00
Total Dept 490-WOODSBORO/WOODSBORO COURT		0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		105,897.81	105,897.81	10,275.00	88,693.27	863.19
Expenditures						
Dept 260-GENERAL OFFICE						
246-260-804	BANK FEES	0.00	0.00	0.00	0.00	0.00
246-260-956	MISCELLANEOUS EXPENSES	0.00	0.00	0.00	0.00	0.00
Total Dept 260-GENERAL OFFICE		0.00	0.00	0.00	0.00	0.00
Dept 265-BUILDING						
246-265-951	CAPITAL IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00
Total Dept 265-BUILDING		0.00	0.00	0.00	0.00	0.00
Dept 477-3 MILE/DUNNIGAN SEWER/WATER						
246-477-970	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00

PERIOD ENDING 12/31/2016

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Fund 246 - IMPROVEMENT REVOLVING FUND						
Expenditures						
Total Dept 477-3 MILE/DUNNIGAN SEWER/WATER		0.00	0.00	0.00	0.00	0.00
Dept 478-MAQUIRE WATERMAIN						
246-478-970	MAQUIRE WATERMAIN	0.00	0.00	0.00	0.00	0.00
Total Dept 478-MAQUIRE WATERMAIN		0.00	0.00	0.00	0.00	0.00
Dept 495						
246-495-826	LEGAL FEES	0.00	0.00	0.00	0.00	0.00
246-495-960	REGIS/GIS	0.00	0.00	0.00	0.00	0.00
246-495-970	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
Total Dept 495		0.00	0.00	0.00	0.00	0.00
Dept 536-WATER AND/OR SEWER SYSTEMS						
246-536-970	CAPITAL OUTLAY	390,108.08	390,108.08	25,000.00	2,486.25	9.95
Total Dept 536-WATER AND/OR SEWER SYSTEMS		390,108.08	390,108.08	25,000.00	2,486.25	9.95
Dept 996-TRANSFER OUT						
246-996-999	TRANSFER OUT	0.00	0.00	400,000.00	400,000.00	100.00
Total Dept 996-TRANSFER OUT		0.00	0.00	400,000.00	400,000.00	100.00
TOTAL EXPENDITURES		390,108.08	390,108.08	425,000.00	402,486.25	94.70
Fund 246 - IMPROVEMENT REVOLVING FUND:						
TOTAL REVENUES		105,897.81	105,897.81	10,275.00	88,693.27	863.19
TOTAL EXPENDITURES		390,108.08	390,108.08	425,000.00	402,486.25	94.70
NET OF REVENUES & EXPENDITURES		(284,210.27)	(284,210.27)	(414,725.00)	(313,792.98)	75.66
TOTAL REVENUES - ALL FUNDS		3,309,596.62	3,309,596.62	3,278,750.00	3,120,327.74	95.17
TOTAL EXPENDITURES - ALL FUNDS		3,846,277.09	3,846,277.09	3,585,057.00	3,186,161.52	88.87
NET OF REVENUES & EXPENDITURES		(536,680.47)	(536,680.47)	(306,307.00)	(65,833.78)	21.49