

**GRAND RAPIDS CHARTER TOWNSHIP
REGULAR TOWNSHIP BOARD MEETING
1836 EAST BELTLINE N.E.**

February 2, 2010 7:00 p.m.

1. Pledge of Allegiance.
2. Brief Public Comment. (Brief 2-3 minutes per person relating to agenda items).
- *3. Approve minutes of the Regular Township Board meeting, January 19, 2010
- *4. Consider bills to be paid.
- *5. Consider cash disbursements.
- *6. Consider authorization to construct trail.
- *7. Consider authorization of road funds for Crahen/Bradford improvement.
- *8. Reeds Lake Trail Construction.
- *9. Personnel Committee Report
- *10. Discussion of Rupert/Lamberton Lake sidewalk

Board Comments.

Public Comments — Please limit comments to less than 5 minutes and state your name and address for the Recording secretary.

Adjournment

**GRAND RAPIDS CHARTER TOWNSHIP
REGULAR TOWNSHIP BOARD MEETING
JANUARY 19, 2010**

A meeting of the Grand Rapids Charter Township Board was called to order at 7:00 pm by Supervisor Michael DeVries. The meeting was held in the Township Hall. The following were present: Supervisor Michael DeVries, Clerk Janice Hulbert, Treasurer Chris Afendoulis and Trustees Edward Robinette, James Saalfeld and Lee VanPopering. Trustee Rusty Merchant was absent. There were two people in the audience.

1. PLEDGE OF ALLEGIANCE.

2. BRIEF PUBLIC COMMENT.

There were no comments.

Michael DeVries requested one item be added to the Agenda. James Saalfeld, seconded by Edward Robinette, moved to add to the Agenda "Consider Expenditure for Christmas Tree Recycling". Motion passed unanimously.

**3. APPROVE MINUTES OF THE REGULAR TOWNSHIP BOARD MEETING,
JANUARY 5, 2010.**

Lee VanPopering, seconded by Edward Robinette, moved to approve the minutes of the regular Township Board meeting on January 5, 2010. Motion passed unanimously.

**4. APPROVE MINUTES OF THE SPECIAL JOINT BOARD AND PLANNING
COMMISSION MEETING.**

Edward Robinette, seconded by Lee VanPopering, moved to approve the minutes of the Special Joint Board and Planning Commission meeting on January 7, 2010. Motion passed unanimously.

5. CONSIDER BILLS TO BE PAID.

Edward Robinette, seconded by Lee VanPopering, moved to approve the bills to be paid as presented. Motion passed unanimously.

6. CONSIDER CASH DISBURSEMENTS.

Lee VanPopering, seconded by Edward Robinette, moved to approve the cash disbursements for December 2009. Motion passed unanimously.

**7. CONSIDER REAPPOINTMENT OF LINDA PESTKA TO THE PLAINFIELD
AVENUE CORRIDOR IMPROVEMENT AUTHORITY BOARD.**

Michael DeVries presented a resolution to appoint Linda Pestka to the Plainfield Avenue Corridor Improvement Authority. Linda has served on the Board for the last three years.

Edward Robinette, seconded by Lee VanPopering, moved to approve the Resolution to appoint Linda Pestka to the Plainfield Avenue Corridor Improvement Authority Board for a four year term. Motion passed unanimously.

8. CONSIDER TRAIL DONOR SIGN AUTHORIZATION.

Michael DeVries presented a quote from Design Edge Sign Company for \$3,475 for a donor recognition sign at the park area at Fulton and Forest Hill Avenue. Edward Robinette, seconded by James Saalfeld, moved to approve the request as presented. Motion passed unanimously.

9. CONSIDER RENEWAL OF DEAN LAKE SPECIAL ASSESSMENT DISTRICT.

The Dean Lake Special Assessment District is a district in cooperation with Plainfield Township. The 15 year lake treatment agreement is expiring and needs to be reconsidered.

Resolution No. 1, Exhibit A and Exhibit B were presented. The Resolution and Exhibits determines whether to proceed with the project, approves the description of the project and project costs, schedules a public hearing and approves the form of the public notice to property owners.

Lee VanPopering, seconded by Edward Robinette, moved to approve Resolution No. 1, Exhibit A and Exhibit B as presented. AYES: Afendoulis, DeVries, Hulbert, Robinette, Saalfeld, VanPopering. NAYS: None.

10. CONSIDER EXPENDITURE FOR CHRISTMAS TREE RECYCLING.

The Township Christmas tree recycling projects for January 2009 and January 2010 were handled by Ada Township. The estimated cost is \$1,100 for each year.

Edward Robinette, seconded by James Saalfeld, moved to approve the expenditure of approximately \$2,200 for Christmas tree recycling done by Ada Township. Motion passed unanimously.

BOARD COMMENTS: There were no Board comments.

PUBLIC COMMENTS: There were no public comments.

The meeting adjourned at 7:12 pm.

Janice K. Hulbert, Clerk
GRAND RAPIDS CHARTER TOWNSHIP

EXP CHECK RUN DATES 02/05/2010 - 02/05/2010
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

BILLS TO BE PAID

Claimant	Amount Claimed	Amount Owed	Amount Rejected
1. ADDORIO TECHNOLOGIES LLC	470.00		
2. ADVANCE NEWSPAPERS	269.89		
3. AMERICAN UNITED LIFE	234.94		
4. APPLIED IMAGING	124.28		
5. COMPSAT TECHNOLOGY	169.23		
6. DAKKI'S WIRELESS ADVANTAGE INC	57.42		
7. DELL MARKETING LP	791.69		
8. DTE ENERGY	2,951.79		
9. FIRE PROS INC.	226.50		
10. FOREST HILLS PUBLIC SCHOO	8,555.15		
11. FOUR SEASONS YARD & SPORT	68.79		
12. FOX/FORD	18.60		
13. GRAINGER	165.90		
14. GRAND RAPIDS CITY TREAS.	147.18		
15. GRAND VALLEY METRO COUNCI	38.00		
16. HULBERT, JANICE	245.30		
17. KATERBERG VERHAGE LANDSCA	950.00		
18. KCI	2,584.89		
19. KENT COUNTY TREAS ASSOC	50.00		
20. LAW WEATHERS & RICHARDSON	34.00		
21. LEE FINLAYSON	240.00		
22. MIKA MEYERS BECKETT/JONES	7,269.50		
23. OFFICE DEPOT	380.09		
24. ONE COMMUNICATIONS	575.44		
25. ORKIN INC	58.15		
26. PRINTING SYSTEMS	142.76		
27. PRIORITY HEALTH	5,993.90		
28. STAPLES CREDIT PLAN	52.03		
29. TENDER LAWN CARE	1,040.00		
30. TIME EMERGENCY EQUIPMENT	51.01		
31. VARNUM, RIDDERING, SCHMID	182.00		
32. VERSLUYS, ROBERT	15.94		
TOTAL ALL CLAIMS	34,154.37		

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank GEN GENERAL CHECKING					
01/06/2010	GEN	1362	LAKE MI CU	LAKE MI CREDIT UNION	37,200.00
01/06/2010	GEN	1363	LAKE MI CU	LAKE MI CREDIT UNION	2,988.00
01/22/2010	GEN	1368	ADDORIO	ADDORIO TECHNOLOGIES LLC	452.50
01/22/2010	GEN	1369	ADVANCE	ADVANCE NEWSPAPERS	129.54
01/22/2010	GEN	1370	ALLEGRA	ALLEGRA PRINT & IMAGING	663.92
01/22/2010	GEN	1371	AUL	AMERICAN UNITED LIFE	234.94
01/22/2010	GEN	1372	BEAVER	BEAVER RESEARCH COMPANY	93.50
01/22/2010	GEN	1373	CADY S	CADY, SUE	100.00
01/22/2010	GEN	1374	CAVALIER	CAVALIER TELEPHONE	268.04
01/22/2010	GEN	1375	COMPLIANCE	COMPLIANCE POSTER COMPANY	141.62
01/22/2010	GEN	1376	CE ST LTS	CONSUMERS ENERGY	8,645.02
01/22/2010	GEN	1377	DESIGN EDG	DESIGN EDGE	180.00
01/22/2010	GEN	1378	EAGLE SECU	EAGLE SECURITY SYSTEM	60.00
01/22/2010	GEN	1379	FLEET	FLEET SERVICES	489.58
01/22/2010	GEN	1380	GENUINE	GENUINE PARTS CO-GRAND RA	104.86
01/22/2010	GEN	1381	GR S&W	GRAND RAPIDS CITY-WTR SYS	1,272.01
01/22/2010	GEN	1382	GRAND VALL	GRAND VALLEY METRO COUNCI	12,576.00
01/22/2010	GEN	1383	HOLLAND	MATT HOLLAND	41.25
01/22/2010	GEN	1384	HULBERT JA	HULBERT, JANICE	211.60
01/22/2010	GEN	1385	JAGER	JAGER ASSESSING LLC	4,583.33
01/22/2010	GEN	1386	KCI	KCI	1,983.76
01/22/2010	GEN	1387	KCT LAW	KENT COUNTY TREASURER	37,010.83
01/22/2010	GEN	1388	KENT RECOR	KENT RECORDS MANAGEMENT	267.94
01/22/2010	GEN	1389	LOWES	LOWE'S	16.94
01/22/2010	GEN	1390	MARATHON O	MARATHON OIL COMPANY	428.14
01/22/2010	GEN	1391	METROPOLOI	METROPOLITAN BLDG MAINT	225.56
01/22/2010	GEN	1392	MAA	MI ASSESSOR ASSOCIATION	75.00
01/22/2010	GEN	1393	MI TAX TRI	MICHIGAN TAX TRIBUNAL	25.00
01/22/2010	GEN	1394	MOORE & BR	MOORE & BRUGGINK	524.31
01/22/2010	GEN	1395	NEXTEL	NEXTEL COMMUNICATIONS	66.94
01/22/2010	GEN	1396	NFPA BILLI	NFPA BILLING CENTER	150.00
01/22/2010	GEN	1397	OFFICE DEP	OFFICE DEPOT	3.29
01/22/2010	GEN	1398	ORKIN	ORKIN INC	58.15
01/22/2010	GEN	1399	PANANGHAT	PANANGHAT, BIJOY	100.00
01/22/2010	GEN	1400	PLAINF LUM	PLAINFIELD LUMBER & HRDWR	44.71
01/22/2010	GEN	1401	PLEUNE	PLEUNE SERVICE COMPANY	115.00
01/22/2010	GEN	1402	PRECISION	PRECISION DATA PRODUCTS	231.63
01/22/2010	GEN	1403	PRINTING S	PRINTING SYSTEMS	59.02
01/22/2010	GEN	1404	PRIORITY	PRIORITY HEALTH	5,993.90
01/22/2010	GEN	1405	ROTHLEY R	ROTHLEY, ROBIN	8.04
01/22/2010	GEN	1406	SAMS CLUB	SAM'S CLUB	1,233.06
01/22/2010	GEN	1407	SATTERLEE	SATTERLEE, JANICE	7.70
01/22/2010	GEN	1408	SHELDON	SHELDON CLEANERS	177.98
01/22/2010	GEN	1409	SPECTRU	SPECTRUM HEALTH	375.00
01/22/2010	GEN	1410	SPRAGUE R	SPRAGUE, RICHARD J	288.20
01/22/2010	GEN	1411	TENDER LAW	TENDER LAWN CARE	2,470.00
01/22/2010	GEN	1412	VANDUINEN	VANDUINEN ELEVATOR CO.	67.50
01/22/2010	GEN	1413	VERIZON	VERIZON WIRELESS	34.14

GEN TOTAL of 48 Non-Void Checks:	122,477.45
GEN TOTAL of 0 Void Checks:	0.00
GEN TOTAL - 48 Checks:	122,477.45

Item # 6

February 2, 2010

TO: Grand Rapids Charter Township Board of Trustees
FROM: Michael J. DeVries
Township Supervisor
RE: Wood chips trail construction request

RECOMMENDATION

Consider authorization to expend \$3,950.00 for trail construction.

BACKGROUND

Grand Rapids Township received a \$3,000.00 donation from Jack Greiner for the purpose of constructing a trail at the future Park at Leonard Street and Crahen Road. The trail will be approximately 2300 lineal feet long and allow for foot traffic to traverse from the paved trail along Leonard to the valley ridge and loop back to Leonard St. The funding was included in the 2010 Grand Rapids Township Budget.



Friday, January 22, 2010

Mike DeVries
Grand Rapids Township
1836 East Beltline NE
Grand Rapids, MI 49525

Re: Dozema Farm Trail

Dear Mike,

We are pleased to submit to you the following scope of work for the above named project. This labor and equipment is for installation of woodchips provided by the township for a path that measures approximately 2,300 lineal feet long, by 7' wide by 4" deep. This path is to follow the original terrain of the land with no cut or fill operations.

Mobilization / Demobilize	1 ls	\$400.00	
Labor (1 man, 1 week)	40 mh	\$1,800.00	
Loader	1 week	\$1,500.00	(for rough placement of chips)
Bobcat	1 day	\$250.00	(for final smoothing of chips)

Total Costs: \$3,950.00

Please review the following notes and exclusions:

- Woodchips provided by Grand Rapids Township
- No seeding or restoration figured

If you should have any questions regarding the above information, please feel free to contact me at the office.

Sincerely,

Paul Potter
Project Manager



LEONARD I

CRAHEN AVE

3.25'

Map For: Paul Potter
By: Rick Sprague, Planning Director
Data: REGIS
Date: 1-15-2010

Item # 7

February 2, 2010

TO: Grand Rapids Charter Township Board of Trustees

FROM: Michael J. DeVries
Township Supervisor

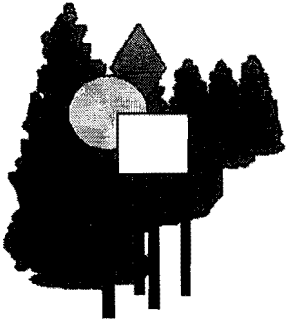
RE: Authorization of Road Funds for Crahen/Bradford Improvements

RECOMMENDATION

Consider authorization to expend up to \$1,800.00 in compensation for trail relocation Right Of Way purchase in partnership with the Kent County Road Commission.

BACKGROUND

The site distance improvement project on Crahen Road at Bradford will be completed this year. As part of that project the Grand Rapids Township Trail needs to be relocated east by approximately 14 feet. The additional Right of Way needs to be acquired.



Board of County Road Commissioners
of the County of Kent

1500 Scribner Ave., N.W. Grand Rapids, MI 49504-3299
(616) 242-6941 Fax # (616) 242-6974

Chairman
John W. Weiss
Vice-Chairman
Patrick G. Malone
Commissioner
David M. Groenleer
Commissioner
Mark E. Rambo
Commissioner
William N. Stellin
Jon F. Rice, P.E.
Managing Director
Steven A. Warren
Deputy Director


January 5, 2010
Kent County Road Commission
RIGHT OF WAY AGREEMENT

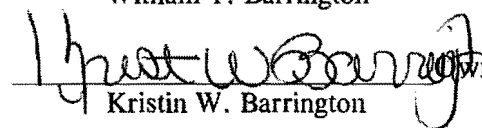
Road Name: Crahen Avenue
Location: 760 Crahen Avenue NE
Property Owner: William T. Barrington and Kristin W. Barrington

In consideration of the property owner having agreed to grant permission to the Board of County Road Commissioners of the County of Kent a "RIGHT TO ENTER AND RECONSTRUCT DRIVEWAY APPROACH" agreement and a "TEMPORARY GRADING PERMIT" over their premises (as described above), the Board of County Road Commissioners agrees to do the following:

1. The Kent County Road Commission will coordinate and pay for the relocation of existing buried invisible dog fence to a location outside of the grading limits prior to construction.
2. The Kent County Road Commission will pay for the cost of purchase and placement of up to four (4) 6" diameter Maple Trees to be planted by Landscape Company of property owners' choice outside County or Township Easements. Exact location to be determined by property owner. Cost not to exceed \$900.00 per tree per verbal quote from Twin Lakes Nursery. (Total cost of trees not to exceed \$3600.00)
3. The Kent County Road Commission will coordinate and pay for the relocation of the 7" diameter Maple tree 30.5' East of station 63+49 (If found to be possible with input from overhead electric line owner) and a 2" diameter Spruce 34' East of station 61+89 to areas agreeable to property owner outside County or Township Easements.

It is understood and agreed by the Owner and the County of Kent that the above described items are a complete list of all agreements and no verbal agreements will be considered.



William T. Barrington Owner


Kristin W. Barrington Owner

Effective Date: 1/11/2009

Your Local Road Professionals
www.KentCountyRoads.net

Mike Devries

From: Roon, Steve [sroon@kentcountyroads.net]
Sent: Monday, January 11, 2010 5:43 PM
To: Mike Devries
Cc: Harrall, Wayne
Subject: Barrington Agreement



DOC100111-001.pdf
f (677 KB)

Mike,

Hope all is well and you enjoyed a Happy and Healthy Holiday Season! I was able to pick up executed agreements from Bill and Kris Barrington this afternoon to finalize KCRC's right of needs for this project. I have attached a scanned copy of the agreement for KCRC to be invoiced for \$3600.00 of landscape services to replace lost trees caused by planned construction activities. As I understand things, Wayne and you have agreed to split that cost between KCRC and Grand Rapids Township. KCRC will coordinate all work and exclusively pay for items #1 and #3 and invoice Grand Rapids Township for 50% of the invoice for item #2. Thank you.

Steve Roon SR/WA, R/W-NAC

<<DOC100111-001.pdf>>

Item # 8

February 2, 2010

TO: Grand Rapids Charter Township Board of Trustees
FROM: Michael J. DeVries
Township Supervisor
RE: Reed Lake Trail Construction – From Kate St to Manhattan Dr

RECOMMENDATION

No action – report only

BACKGROUND

Finally the logistics and funding are in place to complete this joint project with East Grand Rapids.

Item # 9

February 2, 2010

TO: Grand Rapids Charter Township Board of Trustees
FROM: Michael J. DeVries
Township Supervisor
RE: Personnel Committee Report

RECOMMENDATION

Consider approval of Personnel Committee report with recommendations for the update of the Employee's Handbook.

BACKGROUND

The changes will be discussed at the Board meeting.

Item # 10

February 2, 2010

TO: Grand Rapids Charter Township Board of Trustees
FROM: Michael J. DeVries
Township Supervisor
RE: Plainfield Ave sidewalk Rupert to Lamberton Lake

RECOMMENDATION

No action – discussion only

BACKGROUND

FYI

1. Letter from Cable RE new bundles
2. December Legal Fees



January 25, 2010

Michael J. DeVries, Supervisor
Grand Rapids Township
1836 E. Beltline NE
Grand Rapids, MI 49525

Re: New Triple Play Bundles

Dear Mr. DeVries:

In keeping with our ongoing efforts to provide regular updates regarding our service, I would like to inform you about our new bundled service offerings designed to provide more programming options and advanced digital services.

On January 7, 2010, Comcast began to offer the *XF Triple Play* in your community. The *XF Triple Play* is a new service bundle that includes a receiver, Comcast Digital Voice and Comcast High-Speed Internet Service. In order for customers to best match a bundle with their specific needs, we will offer five tiers of the *XF Triple Play*: *Starter XF*, *Preferred XF*, *HD Preferred XF*, *HD Preferred Plus XF* and *HD Premier XF*. Customers subscribing to bundles with HD service will not pay extra for HD-capable equipment. In addition, none of the *XF Triple Play* bundles require customers to sign a contract locking them in for a specific time period. This means customers can make changes to their service at anytime without being charged a termination fee.

The *Starter XF Triple Play* bundle includes the following services: Digital Starter video service with one receiver and remote, On Demand, Interactive Program Guide, High-Speed Internet Performance Service and Comcast Digital Voice® with the Unlimited calling plan. The standard price for this bundle is \$129.99 per month. The SurePrice for this bundle is \$114.99 per month and is available to customers who had *XF Triple Play* twelve month promotional packages.

The *Preferred XF Triple Play* bundle includes the following services: Digital Preferred video service with one receiver and remote, On Demand, Interactive Program Guide, High-Speed Internet Performance Service and Comcast Digital Voice® with the Unlimited calling plan. The standard price for this bundle is \$139.99 per month. The SurePrice for this bundle is \$124.99 per month and is available to customers who had *XF Triple Play* twelve month promotional packages.

The *HD Preferred XF Triple Play* bundle includes the following services: Digital Preferred video service with High-Definition, one HD receiver and remote, Starz®, On Demand, Interactive Program Guide, High-Speed Internet Performance Service and Comcast Digital Voice® with the Unlimited. The standard price for this bundle is \$149.99 per month. The SurePrice for this bundle is \$134.99 per month and is available to customers who had *XF Triple Play* twelve month promotional packages.

The *HD Preferred Plus XF Triple Play* bundle includes the following services: Digital Preferred video service with High-Definition, one HD receiver and remote, HBO[®], Starz[®], On Demand, Interactive Program Guide, High-Speed Internet Performance Plus Service and Comcast Digital Voice[®] with the Unlimited calling plan. The standard price for this bundle is \$169.99 per month. The SurePrice for this bundle is \$154.99 per month and is available to customers who had XF Triple Play twelve month promotional packages.

The *HD Premier XF Triple Play* bundle includes the following services: Digital Premier video service with High-Definition, one HD DVR receiver and remote, HBO[®], Showtime[®], Starz[®], Cinemax[®] and the Sports Entertainment Package, On Demand, Interactive Program Guide, High-Speed Internet Performance Plus Service and Comcast Digital Voice[®] with the Unlimited calling plan. The standard price for this bundle is \$199.99 per month. The SurePrice for this bundle is \$174.99 per month and is available to customers who had XF Triple Play twelve month promotional packages.

As a result of these new bundle offerings, effective March 31, 2010, the following bundles will no longer be available for new subscription: HD Starter, HD Plus, and HD Premier.

Additionally, effective March 21, 2010, programming on Sundance (ch. 165) will move to an Eastern time-zone schedule. The digital program guide will be updated to reflect this programming change.

All customers will be receiving notice of these changes to our bundle offerings with their February billing statement. Should residents contact you with questions regarding these changes, please do not hesitate to direct them to our toll free customer service number: 1-888-COMCAST. Our Customer Account Executives are available 24 hours a day, 7 days a week to answer any questions they may have regarding Comcast products, services and prices. If you have any questions about this or any other issue, please feel free to contact me directly at my new telephone number 517-334-5686. Also, please note my office address has changed to 1401 E. Miller Road, Lansing, MI 48911. I have enclosed an updated business card with my new contact information.

Sincerely,



John P. Gardner
Government Affairs Manager
Comcast, Midwest Region
1401 E. Miller Rd.
Lansing, MI 48911

Grand Rapids Township Legal Fees
December 2009

	December	Year to Date
Assessing	\$ 1,711.50	\$ 2,342.75
General	\$ -	\$ -
Krupp Lawsuit Mercer Ct	\$ 182.00	\$ 44,984.00
Labor (Nantz Litowich)	\$ -	\$ 3,332.50
General (Mika Meyers)	\$ 3,814.00	\$ 19,605.50
Courthouse	\$ -	\$ 7,126.00
Metro Act Permits (Mika Meyers)	\$ -	\$ -
Personnel	\$ -	\$ -
Plainfield CIA (20%)	\$ -	\$ -
Planning & Zoning	\$ 1,660.00	\$ 6,870.00
Property Purchase	\$ -	\$ -
Public Safety	\$ -	\$ -
Orchard Hills Village - PUD	\$ -	\$ -
Ordinance Enforcement	\$ -	\$ -
Saddleback Village vs GRT	\$ -	\$ -
Sanitary Sewer System	\$ -	\$ 2,921.00
Kreft Trust Vacation (Kreft Plat)	\$ -	\$ -
Tax Abatement	\$ -	\$ 1,970.50
Tax Appeal	\$ -	\$ 1,593.00
Tax Appeal	\$ 34.00	\$ 2,624.60
Telcom issues (AT&T)	\$ -	\$ -
Sub Total	\$ 7,401.50	\$ 89,944.15
Copies and other charges	\$ 84.00	\$ 749.10
TOTAL BILLING	\$ 7,485.50	\$ 90,693.25
Reimbursement Escrow Fees	\$ -	\$ 6,847.00
TOTAL NET LEGAL EXPENSE	\$ 7,485.50	\$ 97,565.70

Varnum Billing to Date	\$ 182.00	\$ 41,715.87
Nantz Litowich Billing to Date	\$ -	\$ 3,332.50
Mika Meyers Billing to Date	\$ 7,269.50	\$ 50,036.68
Law Weathers & Richardson to Date	\$ 34.00	\$ 2,110.15
Blakeslee, Fry & Scales PLC to Date	\$ -	\$ 370.50
	\$ 7,485.50	\$ 97,565.70