

**GRAND RAPIDS CHARTER TOWNSHIP
REGULAR TOWNSHIP MEETING
1836 EAST BELTLINE N.E.**

**February 4, 2014
7:00 p.m.**

AGENDA

1. Pledge of Allegiance.
2. Brief Public Comment. (Brief 2-3 minutes per person relating to agenda items).
- *3. Approve minutes of the regular Township Board meeting of January 21, 2014.
- *4. Consider cash disbursements.
- *5. Consider bills to be paid.
- *6. Consider approval of cemetery maintenance work expense.
- *7. 2013 annual Planning Commission report to the Board.
- *8. Community Development Grant - Crahen Valley Park project status report.
- *9. Comments from County Commissioner, Jim Saalfeld.

Board Comments

Public Comments – Please limit comments to less than 5 minutes and state your name and address for the Recording secretary.

Adjournment

**GRAND RAPIDS CHARTER TOWNSHIP
REGULAR TOWNSHIP BOARD MEETING
January 21, 2014**

A meeting of the Grand Rapids Charter Township Board was called to order at 7:00 pm by Supervisor Michael DeVries. The meeting was held in the Township Hall. The following were present: Supervisor Michael DeVries, Clerk Edward Robinette, Treasurer Chris Afendoulis, and Trustees Lee Van Popering, Rusty Merchant, and Robert Roth. Trustee David Van Dyke was absent. There was one person in the audience.

1. PLEDGE OF ALLEGIANCE.

2. BRIEF PUBLIC COMMENT.

There was no public comment.

3. APPROVE MINUTES OF THE REGULAR TOWNSHIP BOARD MEETING OF JANUARY 7, 2014.

Lee Van Popering, seconded by Robert Roth, moved approval of the minutes as presented. The motion passed unanimously.

4. CONSIDER BILLS TO BE PAID.

Lee Van Popering, seconded by Rusty Merchant, moved payment of the Bills as presented. The motion passed unanimously.

5. CONSIDER APPROVAL OF CHANGE IN EMPLOYMENT CLASSIFICATION FOR LAURA HOFFMAN.

Lee Van Popering, seconded by Rusty Merchant, moved to change the employment classification of Deputy Clerk Laura Hoffman from non-regular employee to part time employee, retroactive to January 1, 2014. The motion passed unanimously.

6. CONSIDER APPOINTMENT OF CINDY JANES AS GRAND VALLEY METRO COUNCIL, LGROW COMMITTEE REPRESENTATIVE.

Lee Van Popering, seconded by Robert Roth, moved approval of the appointment as presented. The motion passed unanimously.

BOARD COMMENTS: There were none.

PUBLIC COMMENTS: Tom Appel of Advocates for Senior Issues introduced himself.

The meeting adjourned at 7:05 pm.

Edward J. Robinette, Clerk
GRAND RAPIDS CHARTER TOWNSHIP

BD

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank GEN GENERAL CHECKING					
01/02/2014	GEN	6066	LAKE MI CU	LAKE MI CREDIT UNION	38,117.00
01/10/2014	GEN	6073	ADDORIO	ADDORIO TECHNOLOGIES LLC	316.55
01/10/2014	GEN	6074	JAGER	JAGER APPRAISAL	4,850.00
01/10/2014	GEN	6075	KCI	KCI	272.83
01/10/2014	GEN	6076	KC EMS	KENT COUNTY EMERGENCY MED	239.48
01/10/2014	GEN	6077	LOWES	LOWE'S	3,716.32
01/10/2014	GEN	6078	LUSCIOUS L	LUSCIOUS LANDSCAPES	2,416.73
01/10/2014	GEN	6079	MOORE & BR	MOORE & BRUGGINK	42,510.72
01/10/2014	GEN	6080	NEXTEL	NEXTEL COMMUNICATIONS	47.92
01/10/2014	GEN	6081	NYE UNIFOR	NYE UNIFORM COMPANY	212.50
01/10/2014	GEN	6082	PLEUNE	PLEUNE SERVICE COMPANY	1,587.28
01/10/2014	GEN	6083	SCHAAFSMA	SCHAAFSMA HEATING/COOLING	320.54
01/10/2014	GEN	6084	TECH MASTE	TECH MASTERS	130.96
01/10/2014	GEN	6085	VANDUINEN	VANDUINEN ELEVATOR CO.	67.50
01/10/2014	GEN	6086	XYTRONIX	XYTRONIX RESEARCH & DESIGN	211.66 V
01/13/2014	GEN	6087	COMCAST	COMCAST	10.47
01/13/2014	GEN	6088	CE ST LTS	CONSUMERS ENERGY	8,105.16
01/24/2014	GEN	6094	BATTERIES+	BATTERIES PLUS	58.84
01/24/2014	GEN	6095	CONS LIFE	CONSUMERS LIFE INSURANCE COMPANY	170.73
01/24/2014	GEN	6096	FLEET	FLEET SERVICES - WEX BANK	834.90
01/24/2014	GEN	6097	FOUR SEASO	FOUR SEASONS YARD & SPORT	6.71
01/24/2014	GEN	6098	GENUINE	GENUINE PARTS CO-GRAND RA	51.81
01/24/2014	GEN	6099	GRAINGER	GRAINGER	30.16
01/24/2014	GEN	6100	INT'L CODE	INT'L CODE COUNCIL INC	125.00
01/24/2014	GEN	6101	KATERBERG	KATERBERG VERHAGE LANDSCA	3,470.00
01/24/2014	GEN	6102	K C AA	KENT COUNTY ASSESORS ASSOCIATION	25.00
01/24/2014	GEN	6103	KC ROAD CO	KENT COUNTY ROAD COMMISS.	4,021.46
01/24/2014	GEN	6104	KC TREASUR	KENT COUNTY TREASURER	290.13
01/24/2014	GEN	6105	KCT LAW	KENT COUNTY TREASURER	28,345.80
01/24/2014	GEN	6106	KCTA	KENT COUNTY TREAS ASSOC	50.00
01/24/2014	GEN	6107	KENT RECOR	KENT RECORD MANAGEMENT INC	230.31
01/24/2014	GEN	6108	MARATHON F	MARATHON FLEET - WEX BANK	480.17
01/24/2014	GEN	6109	MIKA MEYER	MIKA MEYERS BECKETT/JONES	12,695.66
01/24/2014	GEN	6110	NFPA BILLI	NFPA BILLING CENTER	165.00
01/24/2014	GEN	6111	OFFICE DEP	OFFICE DEPOT	201.11
01/24/2014	GEN	6112	PLEUNE	PLEUNE SERVICE COMPANY	145.00
01/24/2014	GEN	6113	TDS METROC	TDS METROCOM	358.62
01/24/2014	GEN	6114	TIME EMERG	TIME EMERGENCY EQUIPMENT	314.65
01/24/2014	GEN	6115	VERIZON	VERIZON WIRELESS	52.82
01/24/2014	GEN	6116	WMI DOOR C	WEST MICHIGAN DOOR CO.	112.68

GEN TOTALS:

Total of 40 Checks:	155,370.18
Less 1 Void Checks:	211.66
Total of 39 Disbursements:	155,158.52

BOTH OPEN AND PAID

Claimant	Amount Claimed	Amount Owed	Amount Rejected
1. ABSOPURE WATER CO.	37.50		
2. APPLIED IMAGING	180.12		
3. CARDMEMBER SERVICE	641.73		
4. COMCAST	134.85		
5. CONSUMERS ENERGY	1,277.24		
6. COVERALL OF WEST MICHIGAN	210.00		
7. DELUXE BUSINESS CHECKS & SOLUTIONS	122.31		
8. DEVRIES, MICHAEL	372.20		
9. DTE ENERGY	1,809.22		
10. EVERKEPT	85.00		
11. FEHSENFELD, DON	13.82		
12. FIREHOUSE SOFTWARE-AFF COMP SERVICE	1,065.00		
13. FOREST HILLS PUBLIC SCHOO	524.86		
14. GRAND RAPIDS COMM COLLEGE	82.27		
15. INT'L INST OF MUN CLERKS	170.00		
16. JR'S NATURAL PHOTOGRAPHY	449.00		
17. KENT COUNTY DIST LIBRARY	41.55		
18. KENT COUNTY FIRE CHIEF AS	25.00		
19. KENT COUNTY SET	276.39		
20. KENT COUNTY SUPERV ASSOCI	60.00		
21. KENT COUNTY TREASURER	249.75		
22. KENT INTERM. SCHOOL DIST.	216.06		
23. LEGAL BRIEFINGS FOR FIRE CHIEFS	99.00		
24. LUSCIOUS LANDSCAPES	2,416.73		
25. MOORE & BRUGGINK	536.00		
26. NORTHVIEW PUBLIC SCHOOLS	168.99		
27. NYE UNIFORM COMPANY	54.50		
28. OFFICE DEPOT	413.15		
29. PLEUNE SERVICE COMPANY	260.46		
30. ROCKFORD AMBULANCE	699.30		
31. SHELDON CLEANERS	100.50		
32. SPENCER MANUFACTURING INC	1,303.00		
33. STATE OF MI DEPT NAT RES & ENV	200.00		
34. STATE OF MICHIGAN	200.00		
35. VOS GLASS	61.06		
36. WEST MICHIGAN DOOR CO.	88.00		
TOTAL ALL CLAIMS	14,644.56		

MICHAEL J. DeVRIES
SUPERVISOR

EDWARD J. ROBINETTE
CLERK

CHRIS AFENDOULIS
TREASURER



RUSTY MERCHANT
TRUSTEE

ROBERT W. ROTH
TRUSTEE

DAVID A. VANDYKE
TRUSTEE

LEE VANPOPERING
TRUSTEE

February 4, 2014

Item # 6

TO: Grand Rapids Charter Township Board of Trustees

FROM: Michael J. DeVries
Township Supervisor

RE: Cemetery maintenance expense request

RECOMMENDATION

Consider approval of a request for maintenance at the Martin Cemetery in an amount not to exceed \$5,000.00.

BACKGROUND

See attached.

MICHAEL J. DeVRIES
SUPERVISOR

EDWARD J. ROBINETTE
CLERK

CHRIS AFENDOULIS
TREASURER



RUSTY MERCHANT
TRUSTEE

ROBERT W. ROTH
TRUSTEE

DAVID A. VANDYKE
TRUSTEE

LEE VANPOPERING
TRUSTEE

Memo

From: Ed Robinette

To: Township Board

Subject: Martin Cemetery Maintenance

Grand Rapids Township has two cemeteries which we maintain. We work with Dirt Cheap Excavating for grave digging, and they have put forth a proposal for the maintenance of the Martin Cemetery, the larger of the two cemeteries. We requested this information last summer, and they presented their quote at that time. The new Capital Improvement Plan includes cemetery maintenance, and I would like the Board to approve the quote from Dirt Cheap Excavating for leveling the headstones and filling low areas and seeding to be done this spring. Due to the specialized nature of working with headstones and gravesites, I would like to have this work done without seeking other bids. Dirt Cheap has worked with us for some time, they have very reasonable rates, and are familiar with our cemetery as well as the work necessary to do a good job.

Sincerely,

A handwritten signature in blue ink, appearing to be "Ed Robinette", written over a light blue circular stamp.

Edward J. Robinette
Clerk

DIRT CHEAP EXCAVATING!

K. Wittenbach 897-0300
2655 Lincoln Lake
Lowell, MI 49331

ATT. BOB

ESTIMATED DATE: 8-27-13

ACCEPTED IN _____ DAYS.

NAME GRAND RAPIDS TOWNSHIP

ADDRESS _____

PHONE _____

CITY _____ STATE _____ ZIP _____

We hereby propose to furnish all material and labor necessary for the completion of: _____

MARTIN Cemetery

EXCAVATION		LANDSCAPING	
DESCRIPTION		DESCRIPTION	
<u>Level Headstones</u>			
<u>Fill Low areas w/ TOP SOIL & seed</u>		<u>JOB BASED</u>	
<u>Backhoe</u>		<u>Time & MAT.</u>	
<u>TOP SOIL</u>		<u>NOT to exceed</u>	<u>4650</u>
<u>CRUSHED concrete</u>		<u>Thank You</u> <u>Kenny</u>	
<u>Redi mix concrete</u>			
<u>Labor</u>			

TOTAL DUE
UPON COMPLETION \$ 4650

TOTAL DUE \$ _____

*TERMS AVAILABLE: _____

*TERMS AVAILABLE: _____

SIGNATURE: _____ DATE: _____

MICHAEL J. DeVRIES
SUPERVISOR

EDWARD J. ROBINETTE
CLERK

CHRIS AFENDOULIS
TREASURER



RUSTY MERCHANT
TRUSTEE

ROBERT W. ROTH
TRUSTEE

DAVID A. VANDYKE
TRUSTEE

LEE VANPOPERING
TRUSTEE

Item # 7

February 4, 2014

TO: Grand Rapids Charter Township Board of Trustees

FROM: Michael J. DeVries
Township Supervisor

RE: 2013 annual Planning Commission report to the Board

RECOMMENDATION

No action required.

BACKGROUND

Planning Commission Chair Harrall's report of the 2013 Planning Commission accomplishments.

MICHAEL J. DEVRIES
SUPERVISOR

EDWARD J. ROBINETTE
CLERK

CHRIS AFENDOULIS
TREASURER



RUSTY MERCHANT
TRUSTEE

ROBERT W. ROTH
TRUSTEE

DAVID A. VANDYKE
TRUSTEE

LEE VANPOPERING
TRUSTEE

2013 Annual Planning Commission Report

To: Grand Rapids Township Board

From: Wayne Harrall, Chair

Date: 1/28/2014

2013 was an extraordinarily busy year and one of numerous accomplishments. Most notably was the development and approval of the Supplement to the 2007 Grand Rapids Township Comprehensive Land Use Plan. The new plan includes updated demographics, land use data and the establishment of planning districts that will guide planning decisions based on established uses within the various districts. An updated Capital Improvement Plan was developed in conjunction with the Comprehensive Land Use process.

The specific requests for consideration of zoning approval were; a) the final phase of the Copperwood Site Condominium development off from Bird Ave which was approved, and b) an amendment to the Celadon New Town PUD which allowed for an addition to Licari Restaurant which was approved, but a pending PUD amendment for the remaining structures must include provisions for increased parking. That amendment is pending with the Site Plan Review Committee.

The Planning Commission reviewed four Special Land Use requests in 2013;

2655 Dean Lake Ave NE – Dr. Moleski’s office building was proposed to be used as a church facility. The applicant has not yet met, to the satisfaction of the Planning Commission, the requirements that would allow approval. The case remains open, subject to the resubmission of a complete proposal.

4300 Leonard St NE – The Southeast YMCA requested a Special Land Use for an extensive new YMCA facility. The Planning Commission denied the request as it was not consistent with the GRT Comprehensive Land Use Plan.

300 East Beltline Ave NE – Cornerstone University applied for a Special Land Use for the former Westdale Building. The request for the graduate studies use was approved as was the renovation plan.

115 Crahen Rd Ave – MVP Sports requested a reauthorization of the Special Land Use as they had purchased the Orchard Hills Athletic Club. The request was approved, with conditions.

The Planning Commission also reviewed and approved the Limited and Temporary Outdoor Sales Ordinance which allows for outdoor sales by annual permit.

The Planning Commission is grateful to the Township Board for their continued support of our work and we look forward to a new year of review to the residents of GRT.

Respectfully Submitted,
Wayne Harrall

1836 EAST BELTLINE N.E. • GRAND RAPIDS, MI 49525-4514
PHONE: (616) 361-7391 • FAX: (616) 361-6620 • WEB SITE: WWW.GRANDRAPIDSTWP.ORG