

**GRAND RAPIDS CHARTER TOWNSHIP
REGULAR TOWNSHIP BOARD MEETING**

June 19, 2012

A meeting of the Grand Rapids Charter Township Board was called to order at 7:00 pm by Supervisor Michael DeVries. The meeting was held in the Township Hall. The following were present: Supervisor Michael DeVries, Clerk Edward Robinette, Treasurer Chris Afendoulis, and Trustees Rusty Merchant, Lee VanPopering, and Dave Van Dyke. Trustee Robert Roth was absent. There were four people in the audience.

1. PLEDGE OF ALLEGIANCE.

2. BRIEF PUBLIC COMMENT.

There were no public comments.

3. APPROVE MINUTES OF THE REGULAR TOWNSHIP BOARD MEETING, JUNE 5, 2012.

Rusty Merchant, seconded by Lee Van Popering, moved to approve the minutes of the regular Township Board meeting of June 5, 2012. Motion passed unanimously.

4. CONSIDER BILLS TO BE PAID

Lee Van Popering, seconded by Rusty Merchant, moved to approve the Bills as presented. Motion passed unanimously.

5. KENT COUNTY QUARTERLY REPORT

James Saalfeld, 11th District Kent County Commissioner, gave the Board a report of the activities of the County Commission for the second quarter of 2012.

6. PERSONNEL COMMITTEE REPORT

Edward Robinette gave the report of the Committee, which met on June 14, 2012. Robert Roth was elected the chairman of the Personnel Committee. The Committee requests Board approval for the following changes to Personnel Policy:

- a) Pay staff members the committee rate if assigned to a Township Committee.
- b) Pay Administrative Assistants at a premium rate for recording minutes for Township boards or commissions.
- c) Amend Section 2.2 of the Personnel Policy to specify that employment status "can only be changed by Township Board action".
- d) Clarify the Policy Manual to specify a 90 day waiting period for participation in the Township Pension Plan for new full time staff

Lee Van Popering, seconded by Rusty Merchant, moved approval of the Committee's requests. Motion passed unanimously.

7. CONSIDER ADOPTION OF CHAPTER 22A AS AN ADDITION TO THE GRT ZONING ORDINANCE.

Rusty Merchant, seconded by Lee Van Popering, moved to adopt Chapter 22A. A Roll Call Vote was called:

AYES: Van Dyke, Van Popering, Afendoulis, DeVries, Merchant, Robinette

NAYS: None

ABSENT: Roth

Motion Approved.

8 CONSIDER APPROVAL OF THE PURCHASE OF A COPY MACHINE.

Lee Van Popering, seconded by Dave Van Dyke, moved approval of the request to purchase a new Ricoh Aficio MP C4502 from Applied Imaging for \$9595.00. Motion passed unanimously.

9 CONSIDER APPROVAL OF THE 2012 TOWNSHIP MILLAGE LEVY.

Lee Van Popering, seconded by Rusty Merchant, moved approval of the millage rates for the December 2012 property tax bill as presented. A roll call vote was called:

AYES: Van Popering, Afendoulis, DeVries, Merchant, Robinette, Van Dyke

NAYS: None

ABSENT: Roth

Motion Approved.

10. CONSIDER APPROVAL OF THE EXPENDITURE TO PURCHASE EQUIPMENT/SOFTWARE.

Lee Van Popering, seconded by Rusty Merchant, moved approval of the expenditure of up to \$2700 for equipment/software to allow the Township to monitor our building card access system in house. Motion passed unanimously.

11. CONSIDER APPOINTMENT OF DAVE PIERANGELI AND BEV WALL TO ADDITIONAL 3 YEAR TERMS ON THE PLANNING COMMISSION.

Lee Van Popering, seconded by Dave Van Dyke, moved approval of the appointments. Motion passed unanimously.

12. FIRST READING OF FOREST HILL CENTER PUD ORDINANCE.

BOARD COMMENTS. There were none.

PUBLIC COMMENTS. There were none.

The meeting adjourned at 7:31 pm.